



ROCKFORD MASS TRANSIT DISTRICT

Board of Trustees Board Meeting #1012 Minutes
Friday, April 17, 2026 at 9:00 a.m.

RMTD Conference Room
201 N Winnebago St
Rockford, IL 61103

*The RMTD Board of Trustees Meeting was conducted in person and also live streamed on Zoom and recorded. Live streaming, recorded meeting(s) information and additional RMTD Board Meeting materials can be found on RMTD's website at:

<https://rmtd.org/about-us/rmtd-board-meetings-members>

ROLL CALL:

BOARD OF TRUSTEES:

Herbert L. Johnson - Board of Trustees, Chairman (*Absent*)
Ricardo Montoya Picazo - Board of Trustees, Vice Chairman
Ashley Sarver - Board of Trustees, Secretary/Treasurer

STAFF:

Michael Stubbe - Executive Director
Xavier Whitford - Comptroller
Erin Jenkins - Executive Assistant & Assistant Board Secretary
Tak Chow - IT

GUEST(S)/PUBLIC SPEAKERS PRESENT:

Cherrell Cox, ATU Local 1333

CALL TO ORDER:

The Vice Chairman called the meeting to order at approximately 9:00 a.m.

APPROVAL OF AGENDA:

The Vice Chairman asked for and received a motion to approve the agenda for April 17, 2026. With no further discussion, the motion was seconded by the Secretary/Treasurer. The motion passed by a unanimous voice vote.

OTHER BUSINESS

- (a) Executive Session to discuss collective bargaining matters pursuant to 5 ILCS 120/2(c)(2) of the Illinois Open Meetings Act
At approximately 9:01 a.m., the Vice Chairman asked for and received a motion to enter into Executive Session to discuss collective bargaining matters pursuant to 5 ILCS 120/2(c)(2) of the Illinois Open Meetings Act. With no further discussion, the motion was seconded by the Secretary/Treasurer. The motion passed by a unanimous voice vote.
At approximately 9:21 p.m., the Board of Trustees Meeting reconvened into General Session.

(b) Approval of ATU Contract (November 1, 2025-October 31, 2028)

The Board Vice Chairman asked for and received a motion to approve the Collective Bargaining Agreement between RMTD and ATU Local 1333 applicable to the two (2) collective bargaining agreements between RMTD and the ATU for the Fixed Route and Paratransit operations for the term November 1, 2025 - October 31, 2028. With no further discussion, the motion was seconded by the Secretary/Treasurer. The motion passed with a unanimous voice vote.

(c) Award of Bus Shelters

The Executive Director stated It is desired by the RMTD staff to purchase seven (7) 5' x 10' passenger shelters and two (2) 6' x 20' passenger shelters similar in design to the shelters that were previously purchased and placed on the West State corridor. He stated requests for quotes, along with the attached specifications, were sent out to vendors. RMTD received two quotes:

Tolar Manufacturing Company, Inc.	\$168,845.00
Brasco International, Inc.	\$174,100.00

He stated Tolar Manufacturing Company, Inc. had the lowest quote of \$168,845.00 This includes the shelter along with the side advertising panel.

He stated these shelters will be funded with Department of Commerce & Economic Opportunity (DCEO) Funds \$165,000.00 and Local Capital Funds \$3,845.00.

He noted that assembly and installation will be performed by RMTD's Building Maintenance staff. He stated these shelters will be utilized for (DCEO) shelter project locations throughout the City of Rockford and replace shelters that have passed their useful life. The Executive Director stated RMTD is requesting that the RMTD Board of Trustees approve the award of this shelter procurement to Tolar Manufacturing Company Inc. for the purchase of the nine (9) shelters at a cost of \$168,845.00.

The Board Vice Chairman asked for and received a motion to approve the award of the shelter procurement to Tolar Manufacturing Company, Inc. for the purchase of none (9_ shelters at a cost of \$168,845.00. With no further discussion, the motion was seconded by the Secretary/Treasurer. The motion passed with a unanimous voice vote.

NEXT MEETING SCHEDULE

The next RMTD Board of Trustees Meeting is scheduled on Monday, April 27, 2026 at 3:30 PM.

F-ORDER OF ADJOURNMENT

A motion was made and received to adjourn. The motion was seconded and passed. The Board Meeting adjourned at 9:25 a.m.

Respectfully submitted,

Erin Jenkins

Erin Jenkins
Rockford Mass Transit District, Assistant Secretary

