



ROCKFORD MASS TRANSIT DISTRICT
BOARD OF TRUSTEES BOARD MEETING #999
Monday, February 24, 2025 at 3:30 p.m.
Administrative Offices at 520 Mulberry Street; 2nd Floor; Rockford, IL 61101

*The RMTD Board of Trustees Meeting
will be Live Streamed on Zoom via the link below:

<https://zoom.us/j/94936474186?pwd=TDc0QzZqS2c3UDJPL0d5K0J6Y3IOUT09>

Meeting ID: 949 3647 4186
Passcode: 796088

*Live Streaming information along with additional RMTD Board Meeting materials can be found on RMTD's website at <https://rmtd.org/about-us/rmtd-board-meetings-members>

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES: Board of Trustees Meeting from January 27, 2025 and
Board of Trustees Planning Session from February 4, 2025

AGENDA APPROVAL

A-COMMUNICATION

No Report

B-MATTERS BY THE PUBLIC

No Report

C-REPORTS OF STANDING COMMITTEES

No Report

D-RECONSIDERATION OF OLD BUSINESS

No Report

E-CONSIDERATION OF NEW BUSINESS

E-1 EXECUTIVE DIRECTOR'S REPORT

a) General Update - *Verbal*

E-2 FINANCE

- a) Payment of Bills:
 - Williams & McCarthy/Services Rendered through January 31, 2025
 - AGHL Law/Services Rendered through January 31, 2025
 - Approval of Accounts Payable Invoices
- b) 2025 Annual Pension Valuation Report, *Presented by Mr. Brett Schwab of SAS*
- c) Approval of Annual Pension Contribution for the 2024/2025 Plan Year (FY End 2025)
- d) Adoption of Local Subsidy Revenue Reserve Policy
- e) Review of Fiscal Year 2026 Draft Operations Budget
- f) Pension Portfolio Review for period through February 18, 2025; and Pension Investment Statement for month ending January 31, 2025

E-3 OPERATIONS, MAINTENANCE & FACILITIES

- a) Operations Report
 - Fixed Route Ridership Statistics for January 2025
- b) Vehicle Maintenance Report
 - Fixed Route and Paratransit/Demand Response Vehicle Maintenance Statistics for January 2025
- c) Facilities Report
 - 520 Mulberry/625 Mulberry/DTTC/ESTC
- d) Projects Report
 - Facility Expansion Project Updates
 - Paratransit/Demand Response Software (TripSpark) Projects Updates
 - Telephone System Replacement Project Update
- e) Approval of Energy Supplier

E-4 HUMAN RESOURCES

- a) RMTD Claims History for January, 2025

E-5 MARKETING

- a) Advertisement Overview
- b) Approval of Special Service Request(s)

E-6 GRANTS

- a) FY'24 Fixed Asset Final Inventory Review
- b) Approval of Resolution No. R-25-01 - FTA 5307 Grant Amendment
- c) Approval of Resolution No. R-25-02 - FTA 5339 Grant Amendment

E-7 SAFETY & TRAINING

- a) Safety & Training Update Report for January, 2025

E-8 OTHER BUSINESS

- a) EEO Summary Report for 2024
- b) Executive Session to discuss collective bargaining matters pursuant to 5 ILCS 120/2(c)(2) of the Illinois Open Meetings Act

E-9 NEXT MEETING SCHEDULED:

- a) Monday, March 31, 2025 at 3:30 PM

F-ORDER OF ADJOURNMENT