



ROCKFORD MASS TRANSIT DISTRICT  
BOARD OF TRUSTEES BOARD MEETING #997  
Monday, December 9, 2024 at 3:30 p.m.

\*The RMTD Board of Trustees Meeting  
will be Live Streamed on Zoom via the link below:

<https://zoom.us/j/94936474186?pwd=TDc0QzZqS2c3UDJPL0d5K0J6Y3IOUT09>

Meeting ID: 949 3647 4186  
Passcode: 796088

\*Live Streaming information can also be found on RMTD's website at [www.RMTD.org](http://www.RMTD.org)

## AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES: Board of Trustees Meeting #996 (October 22, 2024)

AGENDA APPROVAL

### A-COMMUNICATION

No Report

### B-MATTERS BY THE PUBLIC

No Report

### C-REPORTS OF STANDING COMMITTEES

No Report

### D-RECONSIDERATION OF OLD BUSINESS

No Report

### E-CONSIDERATION OF NEW BUSINESS

#### E-1 EXECUTIVE DIRECTOR'S REPORT

a) General Update - *Verbal*

E-2 FINANCE

- a) Payment of Bills:  
- Williams & McCarthy/Services Rendered through November 20, 2024  
- Approval of Accounts Payable Invoices
- b) Approval of Fiscal Year End June 30, 2024 Draft Audited Financial Statements/Report  
*Presented by Baker Tilly*
- c) Approval of Unaudited Financial Statements for September & October, 2024
- d) Pension Portfolio Review for period through November 29, 2024

E-3 OPERATIONS, MAINTENANCE & FACILITIES

- a) Operations Report
- Fixed Route Ridership Statistics for October 2024
  - Paratransit/Demand Response Ridership Statistics for September & October 2024
- b) Vehicle Maintenance Report
- Fixed Route and Paratransit/Demand Response Vehicle Maintenance Statistics for October 2024
- c) Facilities Report
- 520 Mulberry/625 Mulberry/DTTC/ESTC
- d) Projects Report
- Facility Expansion Project Updates
  - Paratransit/Demand Response Software (TripSpark) Projects Updates
  - Telephone System Replacement Project Update

E-4 HUMAN RESOURCES

- a) RMTD Claims History for October, 2024

E-5 MARKETING

- a) Discussion and take action as needed on making Fare Capping Program Permanent
- b) Overview of Stroll on State

E-6 GRANTS

- a) Approval of Resolution No. R-24-08 - FTA 5307 Grant Amendment

E-7 SAFETY & TRAINING

- a) Safety & Training Update Report for October & November, 2024
- b) Approval of RMTD's Agency Safety Plan (PTASP) Program 2024 Annual Review

E-8 OTHER BUSINESS

- a) Discussion and take action as needed on BRT Corridor Analysis Study Presentation
- b) Discussion and take action as needed regarding City of Rockford Budgeted Subsidy Increase for the Additional Expansion of Free Ride Programs
- c) Executive Session to discuss collective bargaining matters pursuant to 5 ILCS 120/2(c)(2) of the Illinois Open Meetings Act

E-9 NEXT MEETING SCHEDULED:

- a) Monday, January 27, 2025 at 3:30 PM

F-ORDER OF ADJOURNMENT