



**ROCKFORD MASS TRANSIT DISTRICT
BOARD OF TRUSTEES BOARD MEETING #994
Tuesday, August 13, 2024 at 3:30 p.m.**

*The RMTD Board of Trustees Meeting
will be Live Streamed on Zoom via the link below:

<https://zoom.us/j/94936474186?pwd=TDc0QzZqS2c3UDJPL0d5K0J6Y3lOUT09>

Meeting ID: 949 3647 4186
Passcode: 796088

*Live Streaming information can also be found on RMTD's website at www.RMTD.org

AGENDA

CALL TO ORDER

ROLL CALL

ELECTING OFFICERS TO FILL VACANCIES

APPROVAL OF MINUTES: Board of Trustees Meeting #993 (July 22, 2024)

AGENDA APPROVAL

A-COMMUNICATION

No Report

B-MATTERS BY THE PUBLIC

No Report

C-REPORTS OF STANDING COMMITTEES

No Report

D-RECONSIDERATION OF OLD BUSINESS

No Report

E-CONSIDERATION OF NEW BUSINESS

E-1 EXECUTIVE DIRECTOR'S REPORT

- a) Welcome New Board Member, Ashley Sarver
- b) General Update – *Verbal*

E-2 FINANCE

- a) Payment of Bills:
 - Approval of Accounts Payable Invoices
- b) Approval of Unaudited Financial Statements for June, 2024

E-3 OPERATIONS

- a) Fixed Route Ridership Statistics Report for July, 2024

E-4 MAINTENANCE (VEHICLE & FACILITIES)

- a) Maintenance & Facilities Update Report
- b) Facilities Expansion Update – (*verbal*)

E-5 HUMAN RESOURCES

No Report

E-6 MARKETING

- a) Approval of Advertising Contract(s)

E-7 GRANTS

No Report

E-8 SAFETY & TRAINING

- a) Safety & Training Update Report for July, 2024

E-9 OTHER BUSINESS

- a) Award of the Construction of Renovation and Expansion of the Mulberry Street Facility
- b) Approval of Proposed Fall Service & Fare Changes (Effective September 1, 2024)
- c) Approval of Unlimited Access Agreement with Amazon Air- KRFD
- d) Update on BRT Corridor Analysis Study
- e) Executive Session to discuss collective bargaining matters pursuant to 5 ILCS 120/2(c)(2) of the Illinois Open Meetings Act

E-10 NEXT MEETING SCHEDULED:

- a) Monday, September 23, 2024 at 3:30 PM

F-ORDER OF ADJOURNMENT



ROCKFORD MASS TRANSIT DISTRICT

Board of Trustees Board Meeting #993 Minutes
Monday, July 22, 2024 at 3:30 p.m.

RMTD Conference Room
520 Mulberry Street
Rockford, IL 61101

*The RMTD Board of Trustees Meeting was Live Streamed on Zoom and Recorded.
Live Streaming and Recorded Meeting information can be found on RMTD's website at www.RMTD.org

ROLL CALL:

BOARD OF TRUSTEES:

Herbert L. Johnson – Board of Trustees, Chairman
David Sidney – Board of Trustees, Secretary/Treasurer

STAFF:

Michael Stubbe – Executive Director
Ron Schoepfer – Director of Finance
Paula Hughes – Grants & Procurement Manager
Ron Priddy – Paratransit Operations Manager
Cedrick Ketton – Fixed Route Operations Manager
Orlando Toatley – Marketing & Communications Specialist
Lawrence Tennial – Facilities Manager
Erin Jenkins – Executive Assistant & Assistant Board Secretary
Tak Chow - IT

GUEST(S)/PUBLIC PRESENT:

Brandon Rucker, *RIPC*
Dyanna Walker

CALL TO ORDER:

The Board Chairman called the meeting to order at approximately 3:30 p.m.

APPROVAL OF AGENDA:

The Board Chairman asked for and received a motion to approve the agenda for July 22, 2024. With no further discussion, the motion was seconded by the Secretary/Treasurer. The motion passed by a unanimous voice vote.

APPROVAL OF MINUTES:

The Minutes of the June 24, 2024 RMTD Board of Trustees Meeting were reviewed. The Board Chairman asked for and received a motion to approve the Minutes of June 24, 2024. With no further discussion, the motion was seconded by the Secretary/Treasurer. The motion passed by a unanimous voice vote.

A-COMMUNICATIONS:

No Report

B-MATTERS BY THE PUBLIC:

B-1 (a)

Dyanna Walker

Dyanna Walker introduced herself to the RMTD Board of Trustees. She stated there is a lack of customer service to provide reasonable accommodations and provided scenarios she and other passengers continue to experience with paratransit. She stated there were 5 items she wished to address: (1) rudeness of the paratransit call takers; (2) inability of call takers to correctly schedule requests for service (i.e. booking rides as drops instead of pick-up's); (3) failure to notify drivers in a timely manner of previous canceled rides (she noted this causes inefficiencies and loss of valued time and money); (4) inadequate training (i.e. as far as sensitivity; compassion & reasonable accommodations for a diverse population of passengers); and (5) inadequate staffing at peak times (i.e. Ms. Walker noted she was on hold for 40 minutes and hung up due to her ride arriving and noted the lengthy hold time is not an isolated incident).

Dyanna Walker also asked a few questions:

What is the maintenance schedule for vehicles? Are the mechanical issues documented and addressed in a timely manner?

Were the paratransit drivers given an opportunity to provide input before purchasing the new paratransit vehicles?

Ms. Walker thanked the Board of Trustees for the opportunity to address her concerns and she respectfully requested a response to her questions along with solutions to the issues she raised as well.

C-REPORTS OF STANDING COMMITTEES:

No Report

D-RECONSIDERATION OF OLD BUSINESS:

No Report

E-CONSIDERATION OF NEW BUSINESS:

E-1 EXECUTIVE DIRECTOR

(a) General Update

The Executive Director stated the Microsoft/CrowdStrike Global Cyber incident impacted RMTD on Friday, July 19, 2024 in regards to our Paratransit Service. He noted Staff was not able to access the daily scheduled trips or customer information from the cloud-based scheduling and dispatch software system. He noted the outage lasted from the start of business until approximately noon. He noted there were technical issues the cloud-based scheduling and dispatch software system for Paratransit that continued through Monday, July 22, 2024 until approximately 1:30 p.m. On the Fixed Route system, the only impact to operations was to the availability of the next bus arrival information for customers on the RMTD app and website. He noted the outage lasted from the start of service until approximately noon. Additionally, there was a temporary outage to the payroll system.

The Executive Director acknowledged RMTD employees who are celebrating an anniversary and/or retirement in the month of June & July, 2024. The Executive Director thanked the employees for their continued dedicated service to RMTD and our community. A list of employee names, length of service and job position were shared with the Board of Trustees.

E-2 FINANCE

- (a) Payment of Bills:
- Williams & McCarthy/Services Rendered through June 21, 2024
The above payment of bill(s) was presented for the Board of Trustees' review.
 - Approval of Accounts Payable Invoices
The Accounts Payable Invoices totaling \$716,787.84 were presented for the Board of Trustees' review and approval. The Board Secretary/Treasurer asked for and received a motion to authorize the payment of the accounts payable invoices totaling \$716,787.84. The motion was seconded by the Board Chairman. With no further discussion, the motion passed by a unanimous voice vote.
- (b) Approval of Unaudited Financial Statements for May, 2024
The Executive Director presented the unaudited Financial Statements for May, 2024 for the Board's review. The Board Secretary/Treasurer asked for and received a motion to approve the unaudited financial statements for May, 2024. The motion was seconded by the Board Chairman. With no further discussion, the motion passed by a unanimous voice vote.
- (c) Approval of Increased Monthly Pension Funding
The Director of Finance stated due to additional eligible pension participants retiring since the last request of change, RMTD is requesting approval from the Board that the monthly pension funding for retiree distributions, processed by Jeff DiBenedetto of DiBenedetto & Associates, be increased from \$140,000 to \$155,000 a month effective immediately. The Secretary/Treasurer asked for and received a motion to increase the monthly pension funding for retiree distributions, processed by DiBenedetto & Associates, be increased from \$140,000 to \$155,000 a month effective immediately. The motion was seconded by the Chairman. With no further discussion, the motion passed by a unanimous voice vote.
- (d) Pension Portfolio Review for period ending June 30 & July 16, 2024 and Pension Investment Statement for month ending June 20, 2024
The Executive Director presented the Portfolio Review Summary for period ending June 30 & July 16, 2024 to the Board of Trustees for their review.
The RMTD Pension Trust Statement of Account Summary for month ending June 30, 2024 was also presented to the Board of Trustees for their review.

E-3 OPERATIONS

- (a) Fixed Route Ridership Statistics Report for June, 2024
And Demand Response Ridership Statistics Report for May & June, 2024
The Executive Director presented the Fixed Route Ridership Statistics Report for June, 2024 and Demand Response Ridership Statistics Report for May & June, 2024.

E-4 MAINTENANCE - VEHICLES & FACILITIES

- (a) Report on Fixed Route Buses & Paratransit Vehicles for June, 2024
The Executive Director presented the report on fixed route buses and paratransit vans for June, 2024.
- (b) Maintenance & Facilities Projects Update Report
The Executive Director presented a Maintenance and Facilities update report to the Board of Trustees. An update was provided and a discussion ensued regarding the charging infrastructure, Fixed Route Bus order, Facility Expansion project, Telephone system replacement, Paratransit Software project and shelter installs.

The Executive Director noted the Tripspark Paratransit Software project continues moving forward. He added the operation review is completed and new system design is underway.

(c) Facility Expansion Update

The Executive Director stated the bid opening will be on July 25, 2024 at Larson & Darby. He noted once the bids have been reviewed, a recommendation will be brought to the Board for approval at the August Board Meeting.

E-5 HUMAN RESOURCES

(a) RMTD Claims History for June, 2024

The Executive Director presented the RMTD claims history for June, 2024 for the Board of Trustees' review.

E-6 MARKETING

No Report

E-7 GRANTS

No Report

E-8 SAFETY & TRAINING

No Report

E-9 OTHER BUSINESS

(a) Discussion and take action as needed on potential Fall Service & Fare Changes

The Executive Director provided the Board of Trustees a summary of service and fare changes Staff proposes to implement for Fall 2024. He noted the changes were developed based on requests and feedback from the community including customers, site developers, employers and public officials. He added the service changes proposed are consistent with the goals and strategies in the board adopted Comprehensive Mobility Plan. A discussion ensued regarding the various route changes.

RMTD Staff is recommending the Board approve Staff to proceed with implementation steps including conducting a public hearing on the changes. Based on the proposed changes being classified as Minor, the Board also approves Staff to proceed with conducting a public hearing with a minimum 2-week notice, as opposed to a 30-day notice required for a Major service or fare change.

Following a public hearing, Staff will submit the proposed changes to the Board to formally consider for adoption at the next scheduled Board meeting.

The Secretary/Treasurer asked for and received a motion to proceed with implementation steps including conducting a public hearing on the changes and based on the proposed changes being classified as Minor, the Board also approves Staff to proceed with conducting a public hearing with a minimum 2-week notice, as opposed to a 30-day notice required for a Major service or fare change. The motion was seconded by the Chairman. With no further discussion, the motion passed by a unanimous voice vote.

(b) Executive Session to discuss collective bargaining matters pursuant to 5 ILCS 120/2(c)(2) of the Illinois Open Meetings Act

At approximately 4:20 p.m., the Board Chairman asked for and received a motion to enter

into Executive Session to discuss collective bargaining matters pursuant to 5 ILCS 120/2(c)(2) of the Illinois Open Meetings Act. With no further discussion, the motion was seconded by the Secretary/Treasurer. The motion passed by a unanimous voice vote.

At approximately 4:31 PM, the Board of Trustees Meeting reconvened into General Session.

E-10 NEXT MEETING SCHEDULE

The next RMTD Board of Trustees Meeting will be on August 13, 2024 at 3:30 PM. It was decided that the regularly scheduled August 26, 2024 Board of Trustees Meeting will be canceled.

F-ORDER OF ADJOURNMENT

A motion was made and received to adjourn. The motion was seconded and passed. The Board Meeting adjourned at 4:32 p.m.

Respectfully submitted,

Erin Jenkins

Erin Jenkins
Executive Assistant and Board Meeting Secretary
Rockford Mass Transit District





Invoices to be Approved by the Board

E-2(A) #994

August 13, 2024

Total invoices to be approved: \$341,114.00

Vendor	Reason	Invoice Number	Invoice Total
Metro Enforcement	DTTC Security	61011	\$ 43,351.00
Estimates			
Professional Benefit Administrators	September Health Insurance		\$ 48,000.00
Boone County Council on Aging	August Boone County Trips		\$ 57,000.00
Illinois Public Risk Fund	September Worker's Comp Insurance		\$ 73,000.00
City of Rockford	July Gasoline		\$ 45,000.00
Pre-approved by Board Secretary			
Clever Devices	Hardware Warranty & Software Maintenance		\$ 74,763.00
		Total:	\$ 341,114.00

Rockford Mass Transit District Budget Variance Report

E-2 (B) #994

From Fiscal Year: 2024 From Period 12
Thru Fiscal Year: 2024 Thru Period 12

Division: ** Consolidated Report

As of: 7/29/2024

Jun-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Jun-2024	Budget	Variance	Var/Bgt Var %
400.00.00 REVENUE								
401.00.00 Operating Revenue								
35,518.34	26,170.87	9,347.47	35.72%	401.01.00 Full Fare Adults	335,897.27	314,050.00	21,847.27	6.96%
97,490.26	38,267.25	59,223.01	154.76%	401.01.05 Demand Response Fares	534,541.96	459,207.00	75,334.96	16.41%
1,734.00	2,523.00	-789.00	-31.27%	401.01.10 Machesney Park Demand Response Fares	19,077.00	30,276.00	-11,199.00	-36.99%
1,707.00	2,944.00	-1,237.00	-42.02%	401.01.15 Loves Park Demand Response Fares	20,178.00	35,328.00	-15,150.00	-42.88%
1,569.40	1,000.00	569.40	56.94%	401.01.20 Full Adult Fares - Night	16,938.53	12,000.00	4,938.53	41.15%
2,265.00	2,179.50	85.50	3.92%	401.01.25 SMTD Fares	27,447.00	26,154.00	1,293.00	4.94%
1,119.00	1,252.00	-133.00	-10.62%	401.01.26 BCCA Revenue	18,012.74	15,024.00	2,988.74	19.89%
547.65	595.87	-48.22	-8.09%	401.01.30 Machesney Park Service Farebox	6,598.60	7,150.00	-551.40	-7.71%
155.25	108.37	46.88	43.26%	401.01.35 Cherry Valley Service Farebox	1,779.50	1,300.00	479.50	36.88%
27.25	0.00	27.25	100.00%	401.01.40 Cherry Valley Demand Response Fares	483.25	0.00	483.25	100.00%
1,354.62	1,354.13	0.49	0.04%	401.01.45 Loves Park Revenue	16,875.31	16,250.00	625.31	3.85%
297.00	0.00	297.00	100.00%	401.02.00 University Pass	3,996.00	0.00	3,996.00	100.00%
0.00	0.00	0.00	0.00%	401.03.00 Student Fares	37.50	0.00	37.50	100.00%
135.00	100.00	35.00	35.00%	401.05.00 Disable Riders Fares	2,017.50	1,200.00	817.50	68.13%
1,717.50	4,791.63	-3,074.13	-64.16%	401.99.00 Seven Day Passes	48,724.00	57,500.00	-8,776.00	-15.26%
10,888.50	6,250.00	4,638.50	74.22%	401.99.10 30 Day Passes	105,209.00	75,000.00	30,209.00	40.28%
9,417.00	6,250.00	3,167.00	50.67%	401.99.20 Other - Full Fare Tickets	94,089.50	75,000.00	19,089.50	25.45%
0.00	0.00	0.00	0.00%	401.99.25 Other Demand Response Tickets	0.00	0.00	0.00	0.00%
80.25	41.63	38.62	92.77%	401.99.30 Other - Half Fare Tickets	-1,815.00	500.00	-2,315.00	-463.00%
10,316.00	4,416.63	5,899.37	133.57%	401.99.35 Full Fare All Day Passes	110,825.50	53,000.00	57,825.50	109.10%
141.00	566.63	-425.63	-75.12%	401.99.40 Half Fare All Day Passes	2,875.50	6,800.00	-3,924.50	-57.71%
0.00	0.00	0.00	0.00%	402.00.04 Special Transit Fares/Public Aid	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	402.00.06 Farebox Revenue/Trolley	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	402.06.02 Special Transit Fares	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	405.01.00 Charter Service Bus	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	405.01.01 Charter Service Trolley	0.00	0.00	0.00	0.00%
176,480.02	98,811.51	77,668.51	78.60%	405.99.99 Total Operating Revenue	1,363,788.66	1,185,739.00	178,049.66	15.02%
406.00.00 Non-Operating Revenue								
4,174.00	7,500.00	-3,326.00	-44.35%	406.03.00 Advertising Services Income	65,108.00	90,000.00	-24,892.00	-27.66%
0.00	833.37	-833.37	-100.00%	406.03.05 Advertising Services Income Demand Res	0.00	10,000.00	-10,000.00	-100.00%
0.00	0.00	0.00	0.00%	407.01.00 Sale of Maintenance Service	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	407.01.40 Sale of Maintenance Service	0.00	0.00	0.00	0.00%
1,652.91	316.63	1,336.28	422.03%	407.03.00 Rental Buildings/Other Property	15,729.32	3,800.00	11,929.32	313.93%

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024 From Period 12
Thru Fiscal Year: 2024 Thru Period 12

Division: ** Consolidated Report

As of: 7/29/2024

Jun-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Jun-2024	Budget	Variance	Var/Bgt Var %
12,905.66	10,500.00	2,405.66	22.91%	407.04.00 Investment Income	179,754.31	126,000.00	53,754.31	42.66%
0.00	0.00	0.00	0.00%	407.05.00 Parking Lot Revenue	0.00	0.00	0.00	0.00%
695.39	0.00	695.39	100.00%	407.99.00 Other Non-Transportation Rev - GH & VG	0.00	0.00	0.00	0.00%
1,119.29	1,500.00	-380.71	-25.38%	407.99.05 Other Non-Transportation Revenue - Fixed	45,912.05	18,000.00	27,912.05	155.07%
0.00	2,580.37	-2,580.37	-100.00%	407.99.06 Other Non-Transportation Revenue - Dema	18,107.04	30,964.00	-12,856.96	-41.52%
129,000.00	129,000.00	0.00	0.00%	409.01.00 Local Operating Assistance	1,548,000.00	1,548,000.00	0.00	0.00%
16,190.16	15,665.37	524.79	3.35%	409.01.05 Operating Assistance - Other FR Machesn	188,516.16	187,984.00	532.16	0.28%
16,755.80	7,535.87	9,219.93	122.35%	409.01.06 Operating Assistance - Other DR Machesn	99,651.80	90,430.00	9,221.80	10.20%
32,655.42	30,766.87	1,888.55	6.14%	409.02.05 Operating Assistance - Other FR Loves Pa	371,092.42	369,202.00	1,890.42	0.51%
27,204.34	7,095.25	20,109.09	283.42%	409.02.06 Operating Assistance - Other DR Loves Pa	105,260.34	85,143.00	20,117.34	23.63%
8,616.24	4,056.25	4,559.99	112.42%	409.03.05 Operating Assistance - Other FR Boone Co	53,234.99	48,675.00	4,559.99	9.37%
18,668.72	16,810.37	1,858.35	11.05%	409.03.06 Operating Assistance - Other DR Boone C	240,726.56	201,724.00	39,002.56	19.33%
0.00	0.00	0.00	0.00%	409.04.05 Operating Assistance - Other FR Belvidere	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	409.04.06 Operating Assistance - Other DR Belvidere	0.00	0.00	0.00	0.00%
105,040.07	141,509.37	-36,469.30	-25.77%	409.05.05 Operating Assistance - Other SMTD	1,656,803.18	1,698,112.00	-41,308.82	-2.43%
0.00	0.00	0.00	0.00%	409.99.00 Other Local Financial Assistance	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	409.99.05 Other Local Fin/Assit	0.00	0.00	0.00	0.00%
1,219,044.57	1,198,876.38	20,168.19	1.68%	411.01.00 IDOT Operating Assistance	14,198,117.90	14,386,517.00	-188,399.10	-1.31%
36,748.63	33,544.38	3,204.25	9.55%	411.01.01 IDOT Operating Assistance Boone County	480,515.84	402,533.00	77,982.84	19.37%
0.00	0.00	0.00	0.00%	411.01.05 IDOT Operating Assistance Belvedere	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	411.04.00 State Cash Grant & Reimbursement Speci	0.00	0.00	0.00	0.00%
236,813.58	336,649.87	-99,836.29	-29.66%	413.01.00 FTA Operating Assistance	3,257,659.50	4,039,798.00	-782,138.50	-19.36%
0.00	0.00	0.00	0.00%	413.99.00 Other Assistance - Federal - Preventative	428,925.00	0.00	428,925.00	100.00%
0.00	0.00	0.00	0.00%	413.99.01 Other Assistance - Federal-JARC New Fre	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	413.99.05 Other Assistance - Federal - ADA	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	430.01.00 Contributed Services	0.00	0.00	0.00	0.00%
1,867,284.78	1,944,740.35	-77,455.57	-3.98%	430.99.99 Total Non-Operating Revenue	22,953,114.41	23,336,882.00	-383,767.59	-1.64%
2,043,764.80	2,043,551.86	212.94	0.01%	440.99.99 Total Revenues	24,316,903.07	24,522,621.00	-205,717.93	-0.84%
				500.00.0 Salaries & Wages				
352,576.40	326,300.00	26,276.40	8.05%	501.01.1 Operators Salaries and Wages	3,886,802.73	3,915,600.00	-28,797.27	-0.74%
112,163.77	110,775.00	1,388.77	1.25%	501.01.2 Operators Overtime	1,461,553.88	1,329,300.00	132,253.88	9.95%
296,418.64	304,125.11	-7,706.47	-2.53%	501.02.1 Salaries and Wages	3,738,509.23	3,649,500.00	89,009.23	2.44%
13,470.76	14,741.52	-1,270.76	-8.62%	501.02.2 Overtime	255,841.49	176,900.00	78,941.49	44.62%
774,629.57	755,941.63	18,687.94	2.47%	501.99.9 Total Salaries & Wages	9,342,707.33	9,071,300.00	271,407.33	2.99%
				502.00.0 Fringe Benefits				

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024
Thru Fiscal Year: 2024

From Period 12
Thru Period 12

Division: ** Consolidated Report

As of: 7/29/2024

Jun-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Jun-2024	Budget	Variance	Var/Bgt Var %
58,337.98	66,266.74	-7,928.76	-11.96%	502.01.0 FICA	770,960.22	795,200.00	-24,239.78	-3.05%
134,277.33	145,833.37	-11,556.04	-7.92%	502.02.1 Pension Plan	1,634,689.78	1,750,000.00	-115,310.22	-6.59%
2,400.90	3,062.50	-661.60	-21.60%	502.02.2 Long Term Disability	29,408.32	36,750.00	-7,341.68	-19.98%
151,732.00	241,666.63	-89,934.63	-37.21%	502.03.0 Hospital/Medical Plan	2,810,069.00	2,900,000.00	-89,931.00	-3.10%
875.00	875.00	0.00	0.00%	502.03.1 Vision Plans	10,500.00	10,500.00	0.00	0.00%
-6.92	289.13	-296.05	-102.39%	502.03.2 Employee Assistance Program	3,431.77	3,470.00	-38.23	-1.10%
6,125.00	6,124.89	0.11	0.00%	502.04.0 Dental Plans	73,500.00	73,500.00	0.00	0.00%
2,054.30	2,100.00	-45.70	-2.18%	502.05.0 Life Insurance Plans	20,291.26	25,200.00	-4,908.74	-19.48%
3,981.00	3,083.37	897.63	29.11%	502.06.0 Short-Term Disability Plans	22,047.00	37,000.00	-14,953.00	-40.41%
1,391.45	3,871.41	-2,479.96	-64.06%	502.07.0 Unemployment Insurance	59,596.88	46,460.00	13,136.88	28.28%
68,279.00	68,278.51	0.49	0.00%	502.08.0 Workers' Compensation Insurance	769,348.00	819,343.00	-49,995.00	-6.10%
19,746.92	20,908.26	-1,161.34	-5.55%	502.09.0 Sick Leave	210,676.64	250,900.00	-40,223.36	-16.03%
43,453.34	35,908.59	7,544.75	21.01%	502.10.0 Holidays	369,704.57	430,900.00	-61,195.43	-14.20%
33,446.87	44,408.26	-10,961.39	-24.68%	502.11.0 Vacation	530,126.35	532,900.00	-2,773.65	-0.52%
4,003.44	10,208.26	-6,204.82	-60.78%	502.12.0 Other Wages	89,766.76	122,500.00	-32,733.24	-26.72%
0.00	0.00	0.00	0.00%	502.12.2 Other Paid Absence - ADA Training	0.00	0.00	0.00	0.00%
1,596.52	4,374.89	-2,778.37	-63.51%	502.13.0 Uniform Allowance	53,877.96	52,500.00	1,377.96	2.62%
963.14	4,612.50	-3,649.36	-79.12%	502.14.0 Other Fringe Benefits	28,555.54	55,350.00	-26,794.46	-48.41%
2,211.00	2,211.00	0.00	0.00%	502.14.1 Other Fringe Benefits - Parking	26,532.00	26,532.00	0.00	0.00%
534,868.27	664,083.31	-129,215.04	-19.46%	502.99.9 Fringe Benefits	7,513,082.05	7,969,005.00	-455,922.95	-5.72%
				503.00.0 Services				
0.00	0.00	0.00	0.00%	503.01.1 Management Service Fee	0.00	0.00	0.00	0.00%
5,500.00	8,333.37	-2,833.37	-34.00%	503.02.0 Advertising Fees	130,460.15	100,000.00	30,460.15	30.46%
49,354.34	40,000.00	9,354.34	23.39%	503.03.0 Professional Services	658,085.12	480,000.00	178,085.12	37.10%
962.00	741.63	220.37	29.71%	503.03.1 Professional Services - Drug Testing	7,732.00	8,900.00	-1,168.00	-13.12%
725.00	2,041.63	-1,316.63	-64.49%	503.03.2 Professional Services - DOT Physicals	10,914.06	24,500.00	-13,585.94	-55.45%
0.00	8,333.37	-8,333.37	-100.00%	503.04.0 Temporary Help	0.00	100,000.00	-100,000.00	-100.00%
30,811.72	29,750.00	1,061.72	3.57%	503.05.0 Repair/Maintenance	347,993.50	357,000.00	-9,006.50	-2.52%
4,799.61	10,833.37	-6,033.76	-55.70%	503.06.0 Custodial Services	112,870.90	130,000.00	-17,129.10	-13.18%
50,345.45	33,333.37	17,012.08	51.04%	503.07.0 Security Services	563,610.58	400,000.00	163,610.58	40.90%
0.00	0.00	0.00	0.00%	503.08.0 Technical Study Service	0.00	0.00	0.00	0.00%
625.00	1,500.00	-875.00	-58.33%	503.99.0 Other Services	18,000.00	18,000.00	0.00	0.00%
143,123.12	134,866.74	8,256.38	6.12%	503.99.9 Total Services	1,849,666.31	1,618,400.00	231,266.31	14.29%
				504.00.0 Materials & Supplies				
141,940.22	105,017.50	36,922.72	35.16%	504.01.0 Fuel	1,189,926.46	1,260,210.00	-70,283.54	-5.58%
8,034.07	10,833.26	-2,799.19	-25.84%	504.01.1 Lubricants & Oils	99,350.15	130,000.00	-30,649.85	-23.58%

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024		From Period 12		Division: ** Consolidated Report				As of: 7/29/2024	
Thru Fiscal Year: 2024		Thru Period 12							
Jun-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Jun-2024	Budget	Variance	Var/Bgt Var %	
11,483.99	9,166.63	2,317.36	25.28%	504.02.0 Tires and Tubes	99,153.79	110,000.00	-10,846.21	-9.86%	
61,252.89	49,166.74	12,086.15	24.58%	504.99.0 Other Materials/Supplies	493,695.93	590,000.00	-96,304.07	-16.32%	
-434.75	833.37	-1,268.12	-152.17%	504.99.1 Other Materials/Supplies - ADA	0.00	10,000.00	-10,000.00	-100.00%	
0.00	5,000.00	-5,000.00	-100.00%	504.99.2 Accident Repair Revenue Vehicles	13,613.64	60,000.00	-46,386.36	-77.31%	
167,209.07	53,333.26	113,875.81	213.52%	504.99.3 Bus Parts	855,889.46	640,000.00	215,889.46	33.73%	
389,485.49	233,350.76	156,134.73	66.91%	504.99.9 Total Materials & Supplies	2,751,629.43	2,800,210.00	-48,580.57	-1.73%	
505.00.0 Utilities									
33,440.84	40,962.01	-7,521.17	-18.36%	505.02.0 Utilities	439,420.18	491,545.00	-52,124.82	-10.60%	
33,440.84	40,962.01	-7,521.17	-18.36%	505.99.9 Total Utilities	439,420.18	491,545.00	-52,124.82	-10.60%	
506.00.0 Casulaty & Liability									
51,533.69	49,191.49	2,342.20	4.76%	506.01.0 Premiums - Physical Damanger Insurance	586,391.26	590,297.00	-3,905.74	-0.66%	
0.00	0.00	0.00	0.00%	506.02.0 Recoveries of Physical Damage Losses	0.00	0.00	0.00	0.00%	
19,345.38	17,895.51	1,449.87	8.10%	506.03.0 Premiums - Public Liability Insurance	222,834.83	214,747.00	8,087.83	3.77%	
22,917.00	22,916.74	0.26	0.00%	506.05.0 Provision for Unisured Public Liability	275,004.00	275,000.00	4.00	0.00%	
3,949.88	3,788.50	161.38	4.26%	506.08.0 Premiums for Other Corporate Insurance	46,369.22	45,462.00	907.22	2.00%	
97,745.95	93,792.24	3,953.71	4.22%	506.99.9 Total Casualty & Liability	1,130,599.31	1,125,506.00	5,093.31	0.45%	
507.00.0 Taxes/Vehicle Registration									
0.00	412.50	-412.50	-100.00%	507.04.0 Vehicle Licensing and Registration Fees	5,089.00	4,950.00	139.00	2.81%	
350.28	500.00	-149.72	-29.94%	507.05.0 Fuel and Lubricant Taxes	3,561.20	6,000.00	-2,438.80	-40.65%	
0.00	0.00	0.00	0.00%	507.99.0 Other Taxes	0.00	0.00	0.00	0.00%	
350.28	912.50	-562.22	-61.61%	507.99.9 Total Taxes/Vehicle Registration	8,650.20	10,950.00	-2,299.80	-21.00%	
508.00.0 Purchased Transportation									
56,536.35	51,606.75	4,929.60	9.55%	508.01.0 Purchased Transporation	739,255.14	619,281.00	119,974.14	19.37%	
56,536.35	51,606.75	4,929.60	9.55%	508.99.9 Total Purchased Transportation	739,255.14	619,281.00	119,974.14	19.37%	
509.00.0 Miscellaneous Expenses									
3,900.70	5,416.63	-1,515.93	-27.99%	509.01.0 Dues and Subscriptions	54,174.75	65,000.00	-10,825.25	-16.65%	
-13,645.57	5,166.63	-18,812.20	-364.11%	509.02.0 Travel and Meetings	57,402.50	62,000.00	-4,597.50	-7.42%	
0.00	0.00	0.00	0.00%	509.04.0 Entertainment Expenses	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	509.06.0 Fines and Penalties	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	509.07.0 Bad Debt Expense	0.00	0.00	0.00	0.00%	
0.00	14,583.37	-14,583.37	-100.00%	509.08.0 Advertising/Promotion Media	42,628.42	175,000.00	-132,371.58	-75.64%	
8,170.57	8,750.00	-579.43	-6.62%	509.99.0 Other Miscellaneous Expenses	94,371.86	105,000.00	-10,628.14	-10.12%	
1,837.36	2,250.00	-412.64	-18.34%	509.99.1 Postage and Freight	27,430.25	27,000.00	430.25	1.59%	

Rockford Mass Transit District Budget Variance Report

From Fiscal Year: 2024		From Period 12		Division: ** Consolidated Report				As of: 7/29/2024	
Thru Fiscal Year: 2024		Thru Period 12							
Jun-2024	Budget	Variance	Var/Bgt Var %		Jul-2023 Jun-2024	Budget	Variance	Var/Bgt Var %	
545.27	1,666.63	-1,121.36	-67.28%	509.99.2 Employee Appreciation	16,988.64	20,000.00	-3,011.36	-15.06%	
808.33	37,833.26	-37,024.93	-97.86%	509.99.9 Total Miscellaneous Expenses	292,996.42	454,000.00	-161,003.58	-35.46%	
511.00.0 Interest Expense									
0.00	0.00	0.00	0.00%	511.02.0 Short Term Interest Expense	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	511.99.9 Total Interest Expense	0.00	0.00	0.00	0.00%	
512.00.0 Leases & Rentals									
0.00	1,500.00	-1,500.00	-100.00%	512.02.0 Lease & Rental Passenger Stations	0.00	18,000.00	-18,000.00	-100.00%	
0.00	0.00	0.00	0.00%	512.05.0 Lease - Service Vehicles	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	512.12.0 Lease and Rental Equipment	0.00	0.00	0.00	0.00%	
0.00	1,500.00	-1,500.00	-100.00%	512.99.9 Total Leases & Rentals	0.00	18,000.00	-18,000.00	-100.00%	
513.00.0 Depreciation									
0.00	0.00	0.00	0.00%	513.00.1 Depreciation Expense	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	513.99.9 Total Depreciation Expense	0.00	0.00	0.00	0.00%	
517.00.0 Debt Service									
1,054.22	7,960.62	-6,906.40	-86.76%	517.01.0 Line Of Credit - Interest	88,625.22	95,527.00	-6,901.78	-7.22%	
11,722.38	20,741.38	-9,019.00	-43.48%	517.02.0 Line Of Credit - Principal Payments	160,271.48	248,897.00	-88,625.52	-35.61%	
12,776.60	28,702.00	-15,925.40	-55.49%	517.99.9 Total Debt Service	248,896.70	344,424.00	-95,527.30	-27.74%	
2,043,764.80	2,043,551.20	213.60	0.01%	520.99.9 Total Expenses	24,316,903.07	24,522,621.00	-205,717.93	-0.84%	
0.00	0.66	-0.66	-100.00%	999.99.999 Surplus / Deficit	0.00	0.00	0.00	0.00%	

**ROCKFORD MASS TRANSIT DISTRICT
FIXED ROUTE REPORT**

MONTH OF: **JULY 24** E-3 (A) #994

ALL FIXED ROUTES					
	PASSENGERS	REVENUE	MILES	HOURS	
BUDGET FY 25	89,522	57,523.00	106,894.5	8,012.5	
JULY 24	90,267	55,992.65	107,804.7	8,081.6	
JULY 23	88,353	57,424.69	107,031.5	7,941.3	
% CHANGE	2.2%	-2.5%	0.7%	1.8%	
<hr/>					
BUDGET FY 25	89,522	57,523.00	106,894.5	8,012.5	
YTD - FY 25	90,267	55,992.65	107,804.7	8,081.6	
YTD - FY 24	88,353	57,424.69	107,031.5	7,941.3	
% CHANGE	2.2%	-2.5%	0.7%	1.8%	

Please note that the service shown in the detail below is included in the "ALL FIXED ROUTES" section above.

NIGHT SERVICE					
	PASSENGERS	REVENUE	MILES	HOURS	
JULY 23	6,537	1,503.61	13,022.0	825.0	
JULY 23	5,145	1,182.85	11,614.7	785.4	
% CHANGE	27.1%	27.1%	12.1%	5.0%	
<hr/>					
YTD - FY 25	6,537	1,503.61	13,022.0	825.0	
YTD - FY 24	5,145	1,182.85	11,614.7	785.4	
% CHANGE	27.1%	27.1%	12.1%	5.0%	

DAY SERVICE (WEEKDAYS only)					
	PASSENGERS	REVENUE	MILES	HOURS	
JULY 24	73,002	50,990.91	79,616.7	6,109.4	
JULY 23	70,604	52,070.35	76,621.0	5,727.4	
% CHANGE	3.4%	-2.1%	3.9%	6.7%	
<hr/>					
YTD - FY 25	73,002	50,990.91	79,616.7	6,109.4	
YTD - FY 24	70,604	52,070.35	76,621.0	5,727.4	
% CHANGE	3.4%	-2.1%	3.9%	6.7%	

SATURDAY SERVICE					
	PASSENGERS	REVENUE	MILES	HOURS	
JULY 24	8,199	2,678.80	12,415.2	946.4	
JULY 23	9,745	3,114.45	15,389.5	1,177.5	
% CHANGE	-15.9%	-14.0%	-19.3%	-19.6%	
<hr/>					
YTD - FY 25	8,199	2,678.80	12,415.2	946.4	
YTD - FY 24	9,745	3,114.45	15,389.5	1,177.5	
% CHANGE	-15.9%	-14.0%	-19.3%	-19.6%	

SUNDAY SERVICE					
	PASSENGERS	REVENUE	MILES	HOURS	
JULY 24	2,529	819.33	2,750.8	200.8	
JULY 23	2,859	1,057.04	3,406.3	251.0	
% CHANGE	-11.5%	-22.5%	-19.2%	-20.0%	
<hr/>					
YTD - FY 25	2,529	819.33	2,750.8	200.8	
YTD - FY 24	2,859	1,057.04	3,406.3	251.0	
% CHANGE	-11.5%	-22.5%	-19.2%	-20.0%	

**ROCKFORD MASS TRANSIT DISTRICT
FIXED ROUTE REPORT
PAGE 2**

MONTH OF: **JULY 24**

Please note that fixed route service shown in the detail below is included in the "ALL FIXED ROUTES" on previous page.

ROCKFORD				
	PASSENGERS	REVENUE	MILES	HOURS
JULY 24	84,470	53,972.84	95,357.3	7,236.1
JULY 23	83,357	55,657.33	93,993.0	7,108.4
% CHANGE	1.3%	-3.0%	1.5%	1.8%
YTD - FY 25	84,470	53,972.84	95,357.3	7,236.1
YTD - FY 24	83,357	55,657.33	93,993.0	7,108.4
% CHANGE	1.3%	-3.0%	1.5%	1.8%

MACHESNEY PARK				
	PASSENGERS	REVENUE	MILES	HOURS
JULY 24	1,555	542.76	4,351.2	276.1
JULY 23	1,230	485.87	4,108.5	252.7
% CHANGE	26.4%	11.7%	5.9%	9.3%
YTD - FY 25	1,555	542.76	4,351.2	276.1
YTD - FY 24	1,230	485.87	4,108.5	252.7
% CHANGE	26.4%	11.7%	5.9%	9.3%

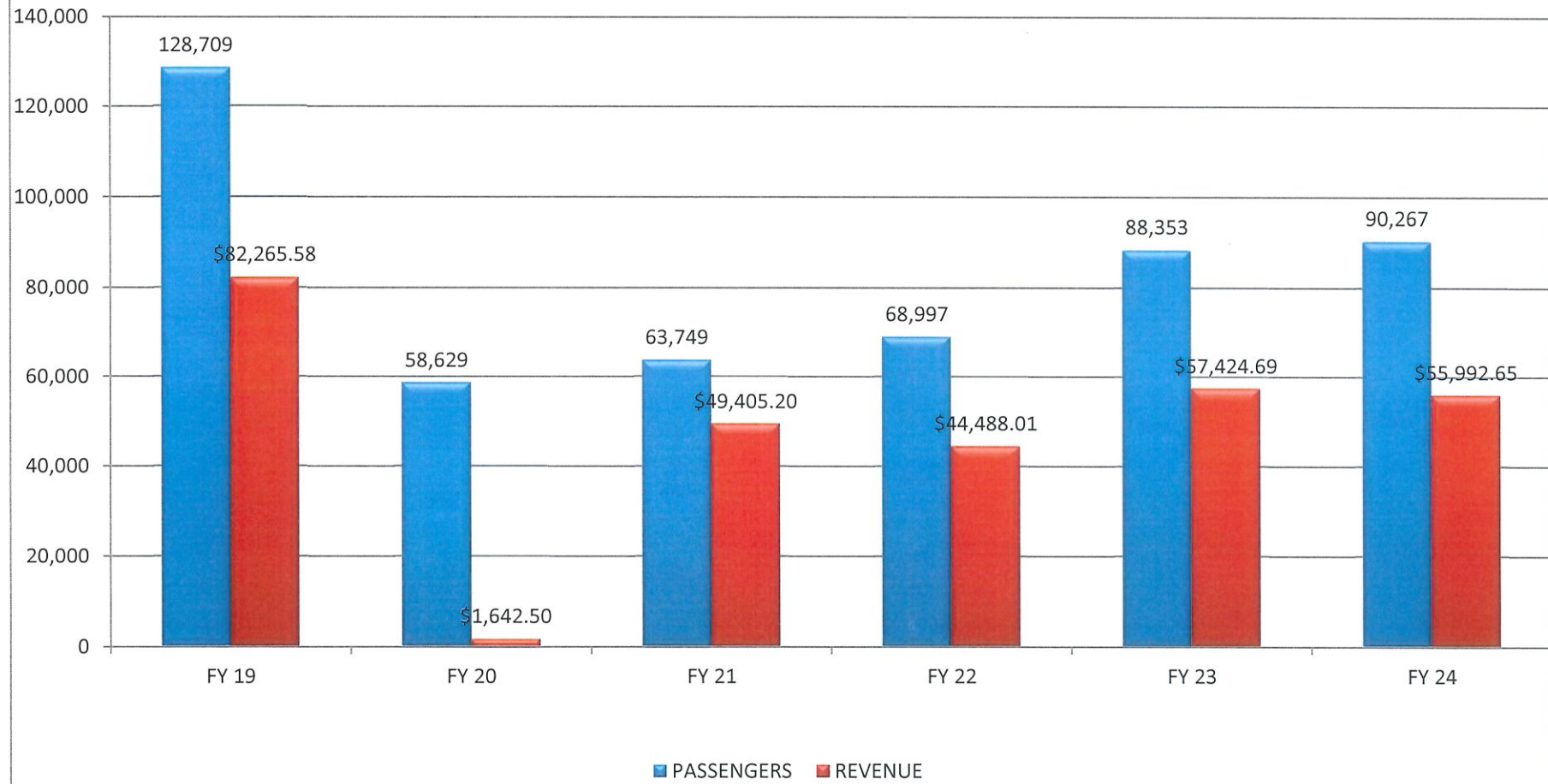
LOVES PARK				
	PASSENGERS	REVENUE	MILES	HOURS
JULY 23	4,242	1,477.05	8,096.2	569.4
JULY 23	3,543	1,214.84	7,688.0	528.2
% CHANGE	19.7%	21.6%	5.3%	7.8%
YTD - FY 25	4,242	1,477.05	8,096.2	569.4
YTD - FY 24	3,543	1,214.84	7,688.0	528.2
% CHANGE	19.7%	21.6%	5.3%	7.8%

BELVIDERE *				
	PASSENGERS	REVENUE	MILES	HOURS
JULY 24	0	0.00	0.0	0.0
JULY 23	223	66.65	1,242.0	52.0
% CHANGE	-100.0%	-100.0%	-100.0%	-100.0%
YTD - FY 25	0	0.00	0.0	0.0
YTD - FY 24	223	66.65	1,242.0	52.0
% CHANGE	-100.0%	-100.0%	-100.0%	-100.0%

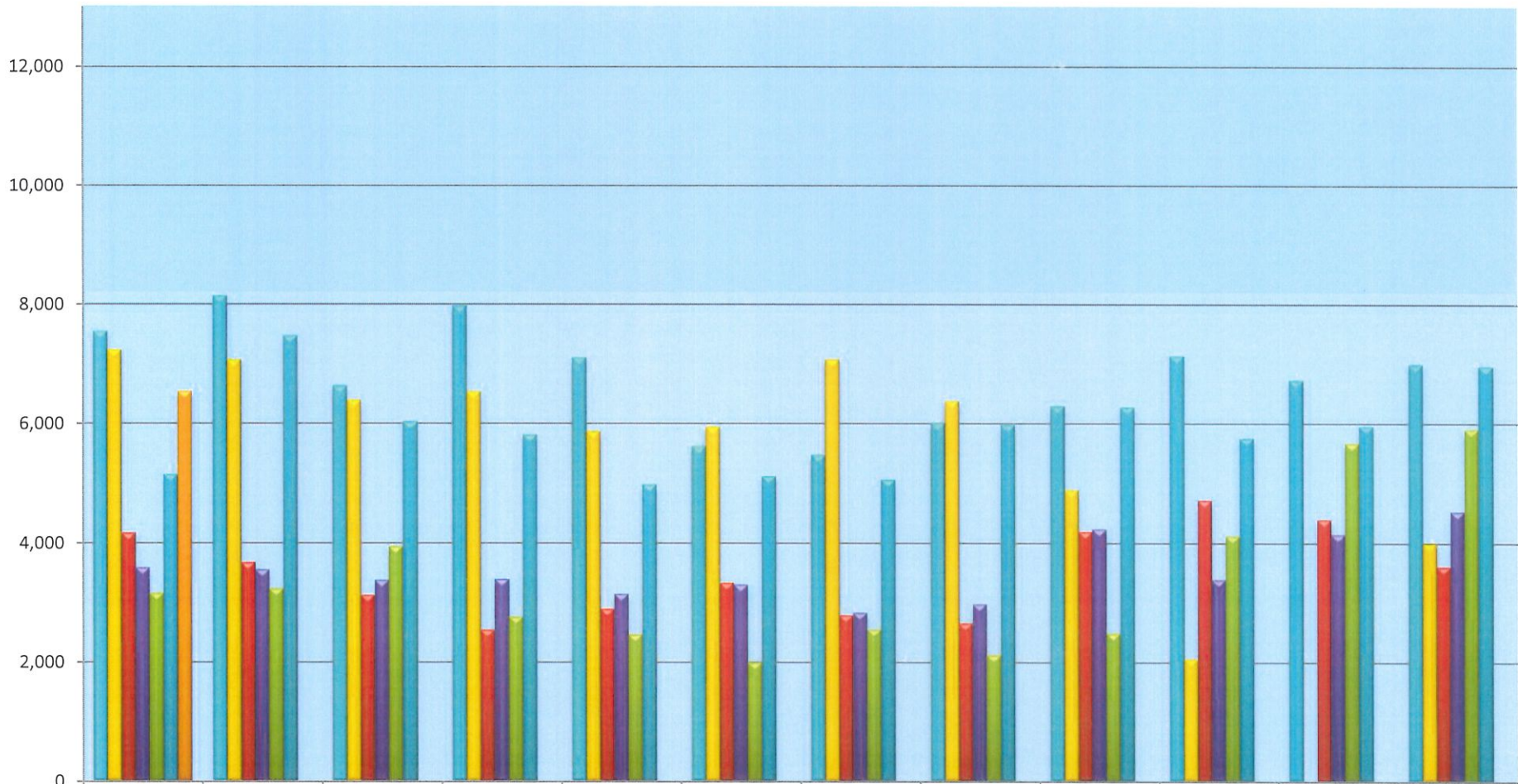
WHEELCHAIR				
	PASSENGERS		PASSENGERS	
JULY 24	553	YTD - FY 25	553	
JULY 23	701	YTD - FY 24	701	

TRANSFERS ISSUED				
	PASSENGERS		PASSENGERS	
JULY 24	12,102	YTD - FY 25	12,102	
JULY 23	12,803	YTD - FY 24	12,803	

JULY PASSENGERS/REVENUE

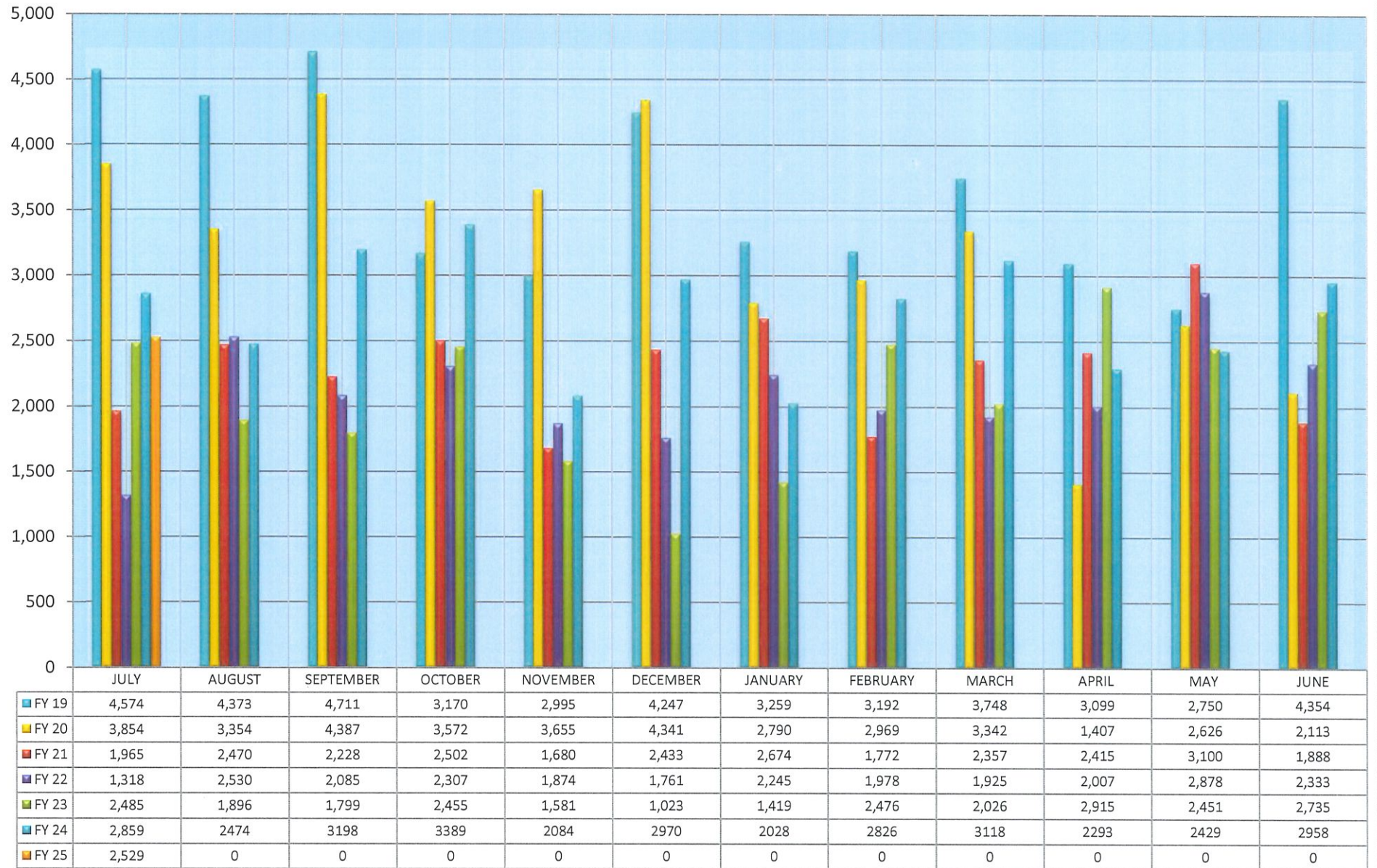


NIGHT MONTHLY PASSENGERS



	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
FY 19	7,550	8,136	6,630	7,971	7,106	5,621	5,478	6,015	6,292	7,137	6,724	6,994
FY 20	7,234	7,066	6,385	6,528	5,868	5,944	7,070	6,372	4,888	2,055	0	4,000
FY 21	4,167	3,675	3,123	2,539	2,893	3,334	2,790	2,658	4,191	4,711	4,388	3,608
FY 22	3,584	3,552	3,378	3,396	3,144	3,302	2,833	2,977	4,234	3,391	4,148	4,526
FY 23	3,156	3,229	3,939	2,756	2,460	1,992	2,549	2,122	2,486	4,120	5,671	5,906
FY 24	5,145	7,477	6,029	5,815	4,976	5,120	5,060	5,980	6,277	5,757	5,960	6,964
FY 25	6,537	0	0	0	0	0	0	0	0	0	0	0

SUNDAY MONTHLY PASSENGERS



E-4 (A) #994

Maintenance and Facilities

August 2024

- **Fixed route bus order:** George and I were out to inspect the four Diesel Hybrid buses. Two of the buses are on property and being prepped for service. The other two buses should arrive this week.
- **Facility expansion project:** We will be seeking board approval to enter into a contract with Scandoli Construction. Staff is excited to be working with a long time local contractor and to move forward on this exciting project.
- **Telephone system replacement:** Staff has continued to work with the telephone replacement project consultant. We have received a draft of the RFP and staff is currently reviewing it.
- **Paratransit software project:** This project continues to move forward, however not at the pace we had hoped for. There have been delays on the contractor end. We are awaiting an updated time line. We have identified some passengers to reach out to, to see if they would be willing to help test the system once we get to that point.



520 Mulberry Street
Rockford, IL 61101-1016
Phone: 815.961.9000
FAX: 815.961.9892
URL: www.rmtd.org

E-6 (A) #994

CONTRACT: 20240013
DATE: May 30, 2024

Please accept this order for (2) taillight sign, 21" x 72", for (12) months and (1) Curb side, 30" x 90" commencing 08/01/2023 or upon receipt of materials on the buses of the Rockford Mass Transit District, Rockford, Illinois, for which the advertiser agrees to pay the sum of \$224.00 per month or \$2,688.00.00 in total, payable by the 15th of each month during the term of this agreement.

*Note: As a value added for renewal business, Narcotics Anonymous may place up to 20 interiors free of charge.

Product or Service to be advertised: The Rock River Area Group Services of Narcotics Anonymous

This order is signed and accepted subject to the District Board Approval and terms and conditions printed on the reverse side of this form.

AGENCY/ADVERTISER:

BUSINESS: The Rock River Area Group Services of Narcotics Anonymous

[Signature]
Authorized Signature

ADDRESS: ~~908 17th Street~~ ^{AR} PO Box 17156

CITY: Rockford

STATE: IL ZIP: ~~61104~~ ^{AR} 61110

PHONE: ~~779.771.3657~~ ^{AR} 815-978-0725

ACCEPTED:

DATE: _____

BY: _____

Executive Director

APPROVED DATE: _____

BY: _____

Chairman

Board of Trustees
Rockford Mass Transit District



520 Mulberry Street
Rockford, IL 61101-1016
Phone: 815.961.9000
FAX: 815.961.9892

CONTRACT: 202400017
DATE: July 25th, 2024

Please accept this order for (4) Taillight signs 17"x72, for (2) month(s)*, commencing 8/01/2024 or upon receipt of materials on the buses of the Rockford Mass Transit District, Rockford, Illinois, for which the advertiser agrees to pay the sum of \$320.00 per month.

Product or Service to be advertised: Lori Fleeming/Miracle Revival Outreach

This order is signed and accepted subject to the District Board Approval and terms and conditions printed on the reverse side of this form.

AGENCY/ADVERTISER:

BUSINESS: Miracle Revival Outreach

Authorized Signature

ADDRESS: PO Box 452

CITY: Rockford

STATE: IL ZIP: 61105

PHONE: 779.200.2569

ACCEPTED:

DATE: 7.25-2024

BY: Lori Fleeming

Executive Director

APPROVED DATE: _____

BY: _____

Chairman

Board of Trustees
Rockford Mass Transit District

TO: RMTD Board of Trustees
FROM: Drexel McCalvin, Safety & Training Manager
DATE: August 7, 2024
RE: July 2024 Safety & Training Report

Risk Management Data – 7/1/24- 7/31/24:

- Total Vehicle Accidents: 6
 - Revenue service accidents:
 - Responsible Party - RMTD: 5
 - Responsible Party - Other: 1
 - Non-revenue service accidents: 0
- Total Workers Compensation Injuries (Includes Rev/Non-Rev Service): 1

Agency Safety Plan Performance Data:

Fixed Route Service	Fatalities (Total)	Rate per 100k VRM	Injuries (Total)	Injuries (Per 100k VRM)	Safety Events	Safety Events (Per 100k VRM)	System Reliability Mean Distance
ASP Performance Target	0	0	8	1.6	0	0	3,000 miles
FY 2025	0	0	0	0	0	1.7	2923 miles

Demand Response Service	Fatalities (Total)	Rate per 100k VRM	Injuries (Total)	Injuries (Per 100k VRM)	Safety Events	Safety Events (Per 100k VRM)	System Reliability Mean Distance
ASP Performance Target	0	0	7	1.3	0	0	20,000 miles
FY 2025	0	0	1	.01	0	0	1012 miles

Safety performance data is based on the safety performance measures established under the National Public Transportation Agency Safety Plan. FTA/National Transit Database reporting criteria.

Safety Update:

- Currently preparing for our no accident award recipients from maintenance.

Safety Training Update:

- Training is ongoing in the following areas: Responding to Violent Behavior or an Active Shooter, ADA, Customer Service Training, Hazard Communication, Bloodborne Pathogens and Preventing Back Injuries.



ROCKFORD MASS TRANSIT DISTRICT

E-9 (A) #994

p 815-961-9000
f 815-961-9892

520 Mulberry St.
Rockford, IL 61101

rmtd.org →

TO: Board of Trustees

**FROM: Michael Stubbe, Executive Director
Paula Hughes, Grants and Procurement Manager**

DATE: August 13, 2024

RE: Construction of Renovation & Expansion of Mulberry Street Facility Award

RMTD advertised for bids for the Construction of the Rehabilitation/Renovation and Expansion of Mulberry Street Facility Project on June 6, 2024. Those bids were opened on July 25, 2024. Five bids were received with Scandroli having the lowest base bid. A copy of the bid tabulation is attached. The base bids are listed below.

Scandroli	\$29,577,000
Stenstrom	\$30,610,000
Ringland-Johnson	\$29,585,000
Sjostrom	\$32,527,345
Larson & Larson	\$31,107,326

Please note that one bidder was declared not responsive due to a Buy America Form error but, as they were not the low bidder, that will not affect the bid award.

RMTD only has current grant funding to award the base bid. The alternate bids may be added at a later date as funds become available.

For this project, RMTD will be utilizing 100% Illinois Department of Transportation (IDOT) Capital funds and no local funds will be needed.

Staff is requesting that the RMTD Board of Trustees approve the award of the base bid for the Construction of the Rehabilitation/Renovation and Expansion of Mulberry Street Facility Project to the lowest responsive, responsible bidder, Scandroli Construction Company, in the amount of \$29,577,000. Additionally, the Board authorizes the Executive Director to execute the contract contingent upon all of the following being completed first: RMTD Board award approval, IDOT pre-award concurrence, and City of Rockford transfer of the project property and right of way to RMTD ownership.

PHASE 1 + 2 ADDITIONS & ALTERNATIONS FOR: REHABILITATION/ RENOVATION AND EXPANSION OF MULBERRY STREET FACILITY ROCKFORD MASS TRANSIT DISTRICT (RMTD) ROCKFORD, ILLINOIS													Bid Due Date: July 25, 2024 Time: 2:00 P.M.		L&D No: 30236-2			
DOWNTOWN PHASE 1 + 2 ADDITIONS & ALTERATIONS FOR ROCKFORD MASS TRANSIT DISTRICT BID TABULATION SUMMARY SHEET													LIQUIDATED DAMAGES AMOUNT				\$0.00	
GENERAL CONTRACTORS																		
LINE NO.	COST ITEM:	SCANDROLI		STENSTROM		RINGLAND-JOHNSON		SJOSTROM		LARSON & LARSON		J P CULLEN						
		Bid:	YES	Bid:	YES	Bid:	YES	Bid:	YES	Bid:	YES	Bid:	NO BID					
A	BASE BID:	\$29,577,000.00		\$30,610,000.00		\$29,585,000.00		\$32,527,345.00		\$31,107,326.00		\$0.00						
B	COST BREAKOUTS (THESE COSTS ARE IN THE BASE BID)																	
1.5-A	CLEANING/ PREP, PRIMING & PAINTING EXISTING EXPOSED ROOF STRUCTURE & METAL DECK PHASE 2 EXISTING BUILDING AREAS	\$26,475.00		\$30,000.00		\$26,475.00		\$26,475.00		\$26,475.00		\$0.00						
1.5-B	VIDEO SURV SYSTEM COST	\$161,123.00		\$181,000.00		\$161,000.00		\$161,000.00		\$161,000.00		\$0.00						
C	ALTERNATE BIDS NOTE: ALTERNATE BID TIMEFRAMES TO BE CONFIRMED PRIOR TO BID AWARD																	
1	ALTERNATE NO. A1 - ADD EAST Exterior Wall Improvements	\$445,000.00		\$297,000.00		\$420,000.00		\$243,359.00		\$358,530.00		\$0.00						
2	ALTERNATE NO. A2 - ADD South+ (south)east Exterior Wall Improvements	\$65,000.00		\$65,000.00		\$196,000.00		\$59,774.00		\$52,670.00		\$0.00						
3	ALTERNATE NO. E1 - ADD Generator #1	\$359,000.00		\$461,000.00		\$433,600.00		\$434,396.00		\$434,060.00		\$0.00						
4	ALTERNATE NO. E2 - ADD Elect. Bus Charging Installation Work	\$775,000.00		\$823,000.00		\$795,000.00		\$787,441.00		\$786,590.00		\$0.00						
D	UNIT PRICES																	
		ADD	DEDUCT	ADD	DEDUCT	ADD	DEDUCT	ADD	DEDUCT	ADD	DEDUCT	ADD	DEDUCT					
1	REMOVE/ REPLACE UNSUITABLE SOIL (FOR EXTRA WHICH MAY BE REQUIRED BEYOND THE BASE BID SCOPE)	\$90 / CY	\$50 / CY	\$90 / CY	\$60 / CY	100.00	\$60 / CY	\$80 / CY	\$60 / CY	\$79 / CY	\$75 / CY	\$0 / CY	\$0 / CY					
2	Undercut	\$90 / CY	\$50 / CY	\$90 / CY	\$60 / CY	\$100 / CY	\$60 / CY	\$80 / CY	\$60 / CY	\$37 / CY	\$35 / CY	\$0 / CY	\$0 / CY					
3	HMA Pavement	\$43 / sq. yd.	\$28 / sq. yd.	\$40 / sq. yd.	\$30 / sq. yd.	\$87.5 / s.f.	\$70 / s.f.	\$40.5 / sq. yd.	\$35.5 / sq. yd.	\$35 / sq. yd.	\$32.84 / sq. yd.	\$0 / sq. yd.	\$0 / sq. yd.					
4	Concrete Pavement	\$14 / s.f.	\$11 / s.f.	\$15 / s.f.	\$12 / s.f.	\$13 / L.F.	\$9.55 / L.F.	\$13.5 / s.f.	\$12 / s.f.	\$11.5 / s.f.	\$9.75 / s.f.	\$0 / s.f.	\$0 / s.f.					
5	Curb/ Gutter per L.F.	\$41 / L.F.	\$33 / L.F.	\$50 / L.F.	\$40 / L.F.	\$50 / L.F.	\$40 / L.F.	\$44.5 / L.F.	\$43.25 / L.F.	\$40.5 / L.F.	\$37 / L.F.	\$0 / L.F.	\$0 / L.F.					
6	Replace 8" storm sewer	\$115 / L.F.	\$65 / L.F.	\$115 / L.F.	\$75 / L.F.	\$125 / L.F.	\$75 / L.F.	\$100 / L.F.	\$75 / L.F.	\$105 / L.F.	\$100 / L.F.	\$0 / L.F.	\$0 / L.F.					
7	Replace 6" water main	\$175 / L.F.	\$100 / L.F.	\$175 / L.F.	\$110 / L.F.	\$188 / L.F.	\$112.5 / L.F.	\$150 / L.F.	\$112.5 / L.F.	\$132 / L.F.	\$125 / L.F.	\$0 / L.F.	\$0 / L.F.					
	ELECTRICAL	ADD	DEDUCT	ADD	DEDUCT	ADD	DEDUCT	ADD	DEDUCT	ADD	DEDUCT	ADD	DEDUCT					
1	Provide extra alarm system horn, strobe, j-box and 20ft of add'l wiring and conduit	\$1100.0 / each	\$90.0 / each	\$1150.0 / each	\$1000.0 / each	\$1250.0 / each	\$1000.0 / each	\$1000.0 / each	\$1000.0 / each	\$1050.0 / each	\$1000.0 / each	\$0.0 / each	\$0.0 / each					
2	Provide extra standard electrical outlet, 1/2" 20' conduit & wire...	\$975.0 / each	\$775.0 / each	\$1000.0 / each	\$875.0 / each	\$1094.0 / each	\$875.0 / each	\$875.0 / each	\$875.0 / each	\$919.0 / each	\$875.0 / each	\$0.0 / each	\$0.0 / each					
3	Provide extra DATA OUTLET box, conduit	\$1250.0 / each	\$1000.0 / each	\$1265.0 / each	\$1100.0 / each	\$1110.0 / each	\$1110.0 / each	\$1100.0 / each	\$1100.0 / each	\$1155.0 / each	\$1100.0 / each	\$0.0 / each	\$0.0 / each					
	GENERAL WORK	ADD	DEDUCT	ADD	DEDUCT	ADD	DEDUCT	ADD	DEDUCT	ADD	DEDUCT	ADD	DEDUCT					
1	SAW-CUT & REMOVE ADD'L EXISTING CONCRETE FLOOR SLAB	\$17 / s.f.	\$10 / s.f.	\$18 / s.f.	\$11 / s.f.	\$20 / s.f.	\$11.25 / s.f.	\$6.5 / s.f.	\$6.5 / s.f.	\$16 / s.f.	\$12 / s.f.	\$0 / s.f.	\$0 / s.f.					
2	PROVIDE ADDITIONAL CONCRETE FLOOR SLAB ASSUMING 6"	\$25 / s.f.	\$0 / s.f.	\$23 / s.f.	\$18 / s.f.	\$13 / s.f.	\$10 / s.f.	\$8.6 / s.f.	\$8.6 / s.f.	\$21.5 / s.f.	\$18 / s.f.	\$0 / s.f.	\$0 / s.f.					

E SUBCONTRACTOR LISTING													
SUBCONTRACTOR COSTS IN BASE BID:													
	Name(s)	Amount In Base Bid	Name(s)	Amount In Base Bid	Name(s)	Amount In Base Bid	Name(s)	Amount In Base Bid	Name(s)	Amount In Base Bid	Name(s)	Amount In Base Bid	
1	SITE DEMOLITION & EARTHWORK -	Northern IL Serv	\$2,095,077	Northern IL Serv	\$2,095,000	Northern IL Serv	\$2,095,077	Northern IL S/ Alliance	\$311,262 + \$1,061,487 + \$361,500	Myers Excavating	\$1,670,778	?	\$0
2	LANDSCAPE WORK	Foss	\$191,091	Cooling Land Conc.	\$228,000	Cooling Land Concept	\$116,400	Foss	\$119,550.50	Foss	\$201,090	?	\$0
3	IRRIGATION SYSTEM	Foss	Incl Above	Cooling Land Conc	in above	Cooling Land Concept	\$69,840	Foss	incl above	Foss	incl above	?	\$0
4	EXTERIOR CONCRETE WORK	Scandroll	\$400,000	Jack Hall	\$1,714,000	Ringland	\$369,014	SSI	\$2,898,011.68	Jack Hall	Incl in below	?	\$0
5	INTERIOR CONCRETE WORK	Scandroll	\$1,150,000	Jack Hall	in above	Ringland	\$1,134,148	SSI	incl above	Jack Hall	\$1,720,995	?	\$0
6	PRECAST CONCRETE WORK	Dukane	\$1,088,620	Dukane	\$1,095,000	Dukane	\$1,044,195	Mid-States	\$1,489,986.00	Mid-States Concrete	\$1,489,257	?	\$0
7	STRUCTURAL STEEL	Vegter [Steel Only]	\$1,419,500	Vegter	\$1,428,000	Vetger/ Area	\$1,810,510	AREA + VSF	\$541,970 + \$1,437,942	Area Erectors	\$541,970	?	\$0
8	MASONRY WORK	RV Builders	\$1,131,000	Jimmy Z	\$1,505,000	Jimmy Z	\$1,535,907	Jimmy Z	\$1,570,000.00	Weaver Const.	\$2,000,000	?	\$0
9	ROOFING WORK	McDermaid	\$805,000	McDermaid	\$805,000	Ruiz	\$1,023,228	Roofing Systems	\$784,800.00	Distinctive	\$817,372	?	\$0
10	PLUMBING WORK	Ceroni	\$1,414,000	Ceroni	\$1,364,000	Ceroni	\$1,377,840	Miller Eng	\$1,484,995.00	Ceroni	\$1,414,000	?	\$0
11	FIRE PROTECTION WORK	Automatic Fire	\$186,683	Automatic	\$186,000	Automatic Fire	\$186,683	Automatic Fire	\$186,683.00	Automatic Fire	\$186,683	?	\$0
12	HVAC WORK	Ceroni	\$4,337,000	Ceroni	\$4,187,000	Ceroni	\$4,320,780	Helm	\$5,123,000.00	Ceroni	\$4,337,000	?	\$0
13	ELECTRICAL WORK	Kelso Burnett	\$6,585,000	Kelso	\$6,740,000	Kelso	\$6,650,850	Kelso	\$6,785,899.00	Kelso	\$6,785,800	?	\$0
14	TECHNOLOGY WORK	Kelso Burnett	Incl Above	Kelso	incl above	Kelso	incl Above	Kelso	incl above	Kelso	Incl Above	?	\$0
F GENERAL CONTRACT BASE BID BREAKDOWN (BACK-UP OF THE BASE BID AMOUNT)													
1													
2	Division 2 - Demolition	\$400,000	\$248,000	\$160,786	\$722,340.80	\$172,700	\$0						
3	Division 3 - Concrete	\$2,265,000	\$2,810,000	\$2,205,503	\$2,763,883.73	\$3,222,826	\$0						
4	Division 4 - Masonry	\$1,181,000	\$1,505,000	\$1,538,277	\$1,579,492.40	\$2,000,000	\$0						
5a	Division 5a - Metals	\$2,170,000	\$473,000	\$129,244	\$2,151,454.34	\$234,490	\$0						
5b	Division 5b - Structure	in above	\$1,500,000	\$1,810,510	incl above	\$1,941,195	\$0						
6	Division 6 - Wood, Plastics & Composites	\$180,000	\$142,000	\$195,777	\$248,729.23	\$164,901	\$0						
7	Division 7 - Thermal & Moisture Protection	\$1,430,000	\$1,191,000	\$1,370,351	\$2,410,545.00	\$1,395,713	\$0						
8	Division 8 - Doors & Windows	\$1,000,000	\$1,091,000	\$1,130,613	\$1,080,929.48	\$1,159,740	\$0						
9	Division 9 - Finishes	\$1,400,000	\$1,790,000	\$1,395,944	\$1,376,121.00	\$1,447,621	\$0						
10	Division 10 - Specialties	\$150,000	\$275,000	\$173,473	\$142,002.50	\$161,673	\$0						
11	Division 11- Equipment	na	\$23,000	\$30,848	\$3,744.24	in G.C. %	\$0						
12	Division 12- Furnishings	\$10,000	\$100,000	\$0	\$9,605.09	\$53,780	\$0						
13	Division 13 - Special Construction	\$160,000	na	\$159,200	\$159,200.00	\$159,200	\$0						
14	Division 14 Conveying Systems	\$83,000	\$50,000	\$59,686	\$59,686.00	\$59,686	\$0						
21	Division 21 - Fire Suppression	\$190,000	\$187,000	\$186,683	\$186,683.00	\$186,683	\$0						
22	Division 22 - Plumbing	\$1,414,000	\$1,364,000	\$1,377,640	\$1,484,995.00	\$1,428,140	\$0						
23	Division 23 - Heating, Ventilating and A/C	\$4,337,000	\$4,187,000	\$4,364,715	\$5,123,000.00	\$4,380,370	\$0						
26	Division 26 - Electrical	\$6,585,000	\$6,740,000	\$6,807,703	\$6,785,800.00	\$6,785,800	\$0						
27	Division 27 - Communications	in above	in above	in above	incl above	in div 26	\$0						
28	Division 28 - Electronic Safety and Security	in above	in above	in above	incl above	in div 26	\$0						
31	Division 31 - Earthwork	\$2,100,000	\$2,095,000	\$1,372,749	\$1,061,487.00	\$1,570,778	\$0						
32	Division 32 - Exterior Improvements	\$700,000	\$402,000	\$1,509,483	\$1,070,015.00	\$366,038	\$0						
	Division 41 - HOISTS					\$30,848							
32													
33	Division 33 - ALLOWANCES	\$985,000	\$985,000	\$985,000	\$985,000.00	\$985,000	\$985,000						
34	SUBTOTAL:	\$26,740,000	\$27,158,000	\$26,964,235	\$31,068,538.45	\$27,907,182	\$985,000						
35	GENERAL CONDITIONS	\$1,775,000	\$845,000	\$1,685,418	\$26,273.49	\$1,661,392	\$0						
36	OVERHEAD AND PROFIT	\$897,000	\$2,377,000	\$576,453	\$1,251,051.74	\$1,285,262	\$0						
37	INSURANCES	(in above)	\$50,000	\$173,013	Incl in G.C.	NA	\$0						
38	P&P bond	\$165,000	\$180,000	\$185,881	\$181,481.65	\$252,490	\$0						
39	TOTAL BASE BID LUMP SUM AMOUNT:	\$29,577,000	\$30,610,000	\$29,585,000	\$32,527,345	\$31,107,326	\$985,000						

				* Actual math slight round-off diff	** Actual math is off /diff from Bid			
G CHANGES TO THE CONTRACT								
1 For Additions to Contract Sum - Own Forces	10%	10%	10%	10%	10%	10%	0%	
2 (Including O&P) - SubContractor Forces	10%	10%	10%	10%	10%	10%	0%	
3 For Deducts from Contract Sum - Own Forces	0%	0%	0%	0%	5%	0%	0%	
4 (Including O&P) - SubContractor Forces	0%	0%	0%	0%	5%	0%	0%	
G COMPLETION TIME								
Consecutive Calendar Days to Substantial Compl:	730	720	760	730	950	?		
H BID SECURITY (5% REQUIRED)	YES	YES	YES	YES	YES	?		
I ADDENDA RECEIPT (1 + 2 + 3 ISSUED = 3 TOTAL)	Yes	Yes	Yes	Yes	Yes	?		
J SUBSTITUTION SHEET								
K PROPOSER/ BIDDER BUSINESS INFORMATION	Yes	Yes	Yes	Yes	Yes	?		
L NON-COLLUSION CERTIFICATE	Yes	Yes	Yes	Yes	Yes	?		
M ANTI-LOBBYING CERTIFICATE	Yes	Yes	Yes	Yes	Yes	?		
N BUY AMERICA CERTIFICATE	Yes	YES (May not fully comply?)	Yes (but Signed yes and no?)	Yes	Yes	?		
O PROHIBITION ON CERTAIN TELECOM & VIDEO SURV...	Yes	Yes	Yes	Yes	Yes	?		
P BID FORM	Yes	Yes	Yes	Yes	Yes	?		
Q REFENCES	Yes	Yes	Yes	Yes	Yes	?		
R DBE PARTICIPATION STATEMENT (Form 2025)	Yes (IDOT LETTER)	Yes	Yes	Yes	Yes	?		
S DBE UTILIZATION PLAN (Form 2026)	Yes	Yes	Yes	Yes	Yes (But only 6.14%)	?		
T EVIDENCE OF GOOD FAITH EFFORTS CHECKLIST (For	Yes	Yes	Yes	Yes	Yes	?		
U IL WORKS JOBS PROGRAM ACT- (Optional at Bid Open	Yes	Yes	Yes	Yes	Yes	?		
V BID CONTRACTOR'S QUALIFICATION STATEMENT & SUPPLEMENTAL INFORMATION	Yes	Yes	Yes	Yes	Yes	?		
CALCULATIONS								
ADDITIVE ALTERNATES (By Priority Order E1, A1, A2)								
W BASE BID + ALTERNATE E1	\$29,936,000.00	\$31,071,000.00	\$30,018,600.00	\$32,961,741.00	\$31,541,386.00	\$0.00		
X BASE BID + ALTERNATES E1 + A1	\$30,381,000.00	\$31,368,000.00	\$30,438,600.00	\$33,205,100.00	\$31,899,916.00	\$0.00		
Y BASE BID + ALTERNATES E1 + A1 + A2	\$30,446,000.00	\$31,433,000.00	\$30,634,600.00	\$33,264,874.00	\$31,952,586.00	\$0.00		
Z BASE BID + ALTERNATES E1 + A1 + A2 + E2	\$31,221,000.00	\$32,256,000.00	\$31,429,600.00	\$34,052,315.00	\$32,739,176.00	\$0.00		
Determination of the lowest responsive and responsible bidder is based upon the process defined in the Project Manual								
BIDDER RANK								
BASE BID + ALTERNATE E1	1	3	2	5	4			
BASE BID + ALTERNATES E1 + A1	1	3	2	5	4			
BASE BID + ALTERNATES E1 + A1 + A2	1	3	2	5	4			
BASE BID + ALTERNATES E1 + A1 + A2 +	1	3	2	5	4			
CERTIFICATION:								

LARSON AND DARBY, INC.
4949 Harrison Ave-Suite 100,
815.484.0739

ARCHITECTURE - ENGINEERING - INTERIORS
Rockford, IL 61108

Opening Conducted By:		Opening Certified By:															
Name:	Joseph P. Winkelmann AIA	Name:		Name:	Graham Harwood												
Firm:	Larson & Darby, Inc.	Firm:		Firm:	CCS												
Title:	Architect/Principal	Title:		Title:	Principal												



ROCKFORD MASS TRANSIT DISTRICT

p 815-961-9000

520 Mulberry St.

rmtd.org →

f 815-961-9892

Rockford, IL 61101

TO: RMTD Board of Trustees

FROM: Michael Stubbe, Executive Director

DATE: August 13, 2024

RE: Proposed Fall 2024 (September, 01, 2024) Service and Fare Change Summary

The following is a summary of service and fare changes Staff proposes to implement for Fall 2024. The changes outlined were developed based on requests and feedback from the community including customers, site developers, employers and public officials. The service changes proposed are consistent with the goals and strategies in the Board adopted Comprehensive Mobility Plan.

Proposed Fall Service Changes

1) #11 E. State (Monday-Saturday Daytime)

- Route changes: Minor route changes to serve Rockford University Campus Inbound/Outbound and Hard Rock Casino Outbound
- Schedule changes: Minor schedule changes on Outbound trips from E.State/Lynmar to ESTC (shift Lynmar layover time to outbound run time).

2) #14 7th Street (Monday-Saturday Daytime)

- Route change: Minor route change Inbound to serve Schnuck's 11th St. via 11th Plaza, Hanson, Pershing

3) #16 City Loop North (Monday-Saturday Daytime)

- Route change: Minor route change to serve Farm & Fleet via Riverside, McFarland, Hangar Rd., Rock Valley Pkwy., Bell, Riverside. Transfers to #18 at Joesten/Hangar.
- Schedule Changes: Minor schedule change between Material Ave. and Javon Bea Hospital

4) #18 Bell School (Monday-Saturday Daytime)

- Route changes: Route change north of Spring Brook to operate north loop via McFarland, Hangar Rd., Rock Valley Pkwy., Bell (UW Cancer Center), Spring Brook. Transfers to #16 at Joesten/Hangar (Farm & Fleet). Inbound trips will serve RVC south campus stop (Transfers to #17), Hard Rock Casino, AMC Theatre and NIU Rockford.
- Schedule changes: Schedule changes for the north loop change and service to RVC.

5) #19 CherryVale (Monday-Saturday Daytime)

- Proposed route name change: #19 CherryVale/Harrison
- Route changes: Route extended to operate to Rockford Airport (AAR & RVC Aviation Center) via Charles, Harrison, 11th, Sandy Hollow, Kishwaukee, Airport Rd., Baxter, Cessna. Replaces #20 service on Harrison between Alpine and Stowmarket. Route serves Schnuck's CherryVale, Main

5) #19 CherryVale (Monday-Saturday Daytime) - Continued

Post Office, Collins, Aldi's 20th St., Schnuck's 11th St., Kmart Site Sandy Hollow, RFD Terminal, UPS, Amazon, AAR/RVC Aviation Center. Route serves Hard Rock Casino on eastbound trip.

Transfers to #12 & 20 at Alpine/Harrison, #14 & 15 at Sandy Hollow/Kmart, and Outbound #7 at Amazon & Inbound #7 at UPS.

- Schedule changes: New for route extension.

6) #20 Alpine Crosstown (Monday-Saturday Daytime)

- Route changes: Route change to serve the Linden and Sandy Hollow Road corridors between Alpine and Mulford northbound. Service on Harrison between Alpine and Stowmarket eliminated - #19 route extension will serve the same area. Transfers to #12 & 19 at Alpine/Harrison.

- Schedule Changes: Minor schedule changes between E. State/Lynmar and Jefferson/RVC (shift Lynmar layover time to southbound run time & northbound from RCC).

7) #32 E. State (Monday-Friday Evening)

- Route changes: Route will operate the same as the #42 E. State Sunday route serving CherryVale Mall and Eastside Transfer Center (ESTC) Outbound. Additional minor route changes to serve Rockford University Campus Inbound/Outbound Hard Rock Casino and AMC Theatre. Minor route change through downtown Rockford to operate on State Street Inbound/Outbound instead of Chestnut and Jefferson.
- Schedule changes: Minor schedule changes on Outbound trips from E.State/Lynmar to ESTC.

8) #35 Kishwaukee/7th Street (Monday-Friday Evening)

- Route change: Minor route change Inbound to serve Schnuck's 11th St. via 11th Plaza, Hanson, Pershing. Minor route change through downtown Rockford to operate on Chestnut Outbound and Jefferson Inbound instead of State Street.

9) #36 Perryville/Alpine (Monday-Friday Evening)

- Route changes: Route change to serve Javon Bae Hospital on Riverside. Change route from McFarland/Rote to Newburg/Mulford to operate Rote, Perryville, Argus, Trainer, Puri Pkwy., Mulford Village Dr., Mulford, Newburg. Service to Walmart on Walton Dr, CherryVale, & ESTC eliminated - #32 E. State will serve the same area. Transfer to #32 at Mulford Village & E. State/Lynmar.
- Schedule changes: Schedule changes between Riverside/Alpine and Rockford Career College.

10) #42 E. State (Sunday)

- Route changes: Minor route changes to serve Rockford University Campus Inbound/Outbound Hard Rock Casino and AMC Theatre. Minor route change through downtown Rockford to operate on State Street Inbound/Outbound instead of Chestnut and Jefferson.
- Schedule changes: Minor schedule changes on Outbound trips from E.State/Lynmar to ESTC (shift Lynmar & Mulford Village layover time to outbound run time).

11) #45 Kishwaukee/7th Street (Sunday)

- Route change: Minor route change Inbound to serve Schnuck's 11th St. via 11th Plaza, Hanson, Pershing. Minor route change through downtown Rockford to operate on Chestnut Outbound and Jefferson Inbound instead of State Street.

12) #46 Perryville/Alpine (Sunday - NEW)

- Route changes: New Sunday route will operate the same as #36 Evening with same changes noted above. Sunday route will not serve RVC, but will serve Costco after serving Javon Bae Hospital on Riverside.
- Schedule changes: New schedule.

13) Sunday service schedule extension: One additional scheduled trip (1 hour) added to the #41, 42, 43, 44, 45 routes. The last roundtrip will operate from the downtown transfer center at 5:15pm instead of 4:15pm.**14) Addition of 2 NEW early morning and early evening circulator routes on Saturday and Sunday serving the Sunday route network corridors in the City of Rockford to provide access to employers (Amazon Air, etc.) at the Rockford Airport. Two additional trips in the Am and 2 additional trips in the Pm. Also, one additional roundtrip added to the #7 South Main weekdays departing the downtown transfer center at 6:15pm.****Proposed Fall Fare Changes**

- Adult Fare of \$1.50 (Ages 15 & above)
- Children 14 & Under Ride Free:
 - Children under 5 must be accompanied by an Adult.
 - Children Ages 5-14/K-8th No Student ID required.
 - Children Ages 13-14 in 8th Grade may be requested to verify Grade or Age upon boarding.
- Elimination of \$0.75 Child Fare. Includes elimination of Child 10 Ride Tickets and Child Half-Fare All Day Pass
- Students 9-12th Grade (Ages 15-18) Ride Free with School ID or RMTD Student ID.
 - RMTD Student ID issued Free. Replacements \$2.00
- Elimination of CherryVale \$0.25 Zone Fare (also eliminates additional fare of Paratransit)

RMTD Staff is recommending the Board approve the proposed changes effective September 01, 2024.

Thank you for your consideration.



ROCKFORD MASS TRANSIT DISTRICT

p 815-961-9000 520 Mulberry St.
f 815-961-9892 Rockford, IL 61101

rmtd.org →

UNLIMITED ACCESS SERVICE AGREEMENT

Whereas, Rockford Mass Transit District, municipal corporation and unit of local government organized and existing under Illinois law ("RMTD") at 520 Mulberry, Rockford, Illinois 61101 and Amazon Air - KRFD ("Amazon KRFD"), [_____] at XXXXXXX, Rockford, Illinois have agreed that benefits accrue to both parties in providing a means by which Amazon KRFD may provide for fare prepayment for Amazon KRFD employees utilizing the fixed route buses of RMTD and,

Whereas, RMTD and Amazon KRFD have agreed to terms which will allow Amazon KRFD employees to use the fixed route services of the RMTD without the requirement to pay the posted fare.

Now therefore, the parties make this Unlimited Access Service Agreement (the "Agreement") as follows:

CONTRACTING PARTIES:

Rockford Mass Transit District, a municipal corporation and unit of local government organized and existing under Illinois law

AND

Amazon Air – KRFD, a [_____]

UNIVERSAL ACCESS AGREEMENT TERM:

September 01, 2024 to August 31, 2025 (the "Term").

UNLIMITED ACCESS SCOPE:

RMTD provides regularly scheduled fixed route services to the general public. Members of the general public are required to pay the posted fare when boarding the bus. During the Term, then-current employees of Amazon KRFD will be allowed to board and ride any and all of the RMTD fixed route service offerings with no fare payment by showing to the RMTD driver their valid, current Amazon KRFD employee identification card. RMTD and Amazon KRFD will mutually determine a method by which the validity of identification cards can be verified.

RMTD shall track ridership under this program and share with Amazon KRFD [*monthly, quarterly, annually*] the number of trips taken by individuals displaying the Amazon KRFD employee identification card. [*note—do you want to share any more detailed information, such as the routes taken?*]

CHANGES:

Any changes to the Agreement will be enacted upon mutual agreement of the parties, and will be modified by amendment to this Agreement. Such amendment (if any) may be agreed to by the parties without prejudice to any other terms of the Agreement.

OBLIGATIONS OF AMAZON KRFD

Amazon KRFD represents and warrants to RMTD that when an employee's employment with Amazon KRFD terminates it retrieves the employee's identification card. Amazon agrees to notify RMTD of any instance during the Term in which it has been unable to retrieve an employee's identification card on termination of employment, providing details as to the information on that identification card. RMTD may, if a driver finds an invalid identification card being displayed, refuse service to the individual displaying that card. Notwithstanding the foregoing, RMTD shall be under no obligation to verify the currentness or authenticity of any identification card displayed to its drivers.

Amazon KRFD further agrees that it will emphasize to its employees that only employees may use their Amazon KRFD identification cards for the purposes of this Agreement, and employees are prohibited from loaning or sharing their employee identification cards to any other person for use on RMTD's buses.

UNLIMITED ACCESS SERVICE AGREEMENT PRICE:

In consideration of RMTD's services under this Agreement, Amazon KRFD shall pay RMTD a fixed fee of amount of \$73,680, payable in equal monthly installments of \$6,140 payable beginning on September 1, 2024, and on the first calendar day of each month thereafter for the remainder of the Term, without the need for any invoice from RMTD.

OTHER MATTERS

Assignment: This Agreement shall not be assigned or delegated without the written consent of either party.

Relationship of Parties: RMTD is for all purposes an independent contractor and shall not be considered an employee or agent of Amazon KFD.

Binding Effect: This Agreement is binding upon the parties hereto and their successors and assigns.

Equal Employment: The parties represent to one another that each is an equal opportunity employer and agrees to abide by any applicable Federal and State rules and regulations concerning the same.

Force Majeure: This Agreement may be suspended or terminated when performance, by either party, becomes impossible or commercially frustrated due to events beyond the control of the party.

Venue: The parties hereby irrevocably and unconditionally submit to the exclusive jurisdiction of any State of Illinois court sitting in Rockford, Illinois over any suit, action or proceeding at law or in equity arising out of or relating to this Agreement regardless of whether a party is a plaintiff or

ROCKFORD MASS TRANSIT DISTRICT

defendant in such suit, action or proceeding. The parties hereby irrevocably and unconditionally waive (i) any objection to the laying of venue of any such suit, action or proceeding brought in any such court and any claim that any such suit, action or proceeding brought in any such court has been brought in an inconvenient forum and (ii) any right a party has to a trial by jury in any action or proceeding arising out of or relating to this Agreement. Each party agrees that a final judgment in any such suit, action or proceeding brought in any such court shall be conclusive and binding upon it and may be enforced in any other court to whose jurisdiction such party is or may be subject by suit upon such judgment.

Choice of Law: This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of Illinois, regardless of and without reference to principles of conflicts of law.

Entire Agreement: This Agreement puts an end to all negotiations between the parties and constitutes the entire agreement between the parties.

IN WITNESS WHEREOF, the parties, intending themselves to be bound, have set their hands to this instrument on the date first set forth above.

ROCKFORD MASS TRANSIT DISTRICT, an AMAZON AIR-KRFD, a
Illinois municipal corporation and unit of local []
government

By: _____
Name: Michael Stubbe
Title: Executive Director

By: _____
Name: _____
Title: _____

Memorandum

To: Region 1 Planning Council and Rockford Mass Transit District
From: Sam Schwartz
Date: July 10, 2024
Re: Task 4 BRT Corridor Screening Methodology

Rockford BRT Corridor Screening Methodology

Objective: To identify a corridor or corridors for the Rockford BRT route that maximizes transit efficiency, improves accessibility, and supports sustainable transit-oriented development. By following this methodology, the project team will systematically screen potential corridors and select the most suitable one(s) for implementing a successful BRT route that meets Rockford's and the RMTD's needs.

Goals:

- Improve travel time and reliability
- Increase transit ridership
- Enhance connectivity
- Promote equitable access
- Support economic development
- Minimize environmental impact

Detailed Corridor Evaluation

Scoring System:

The scoring system is designed to quantitatively demonstrate how each corridor performs under the demographic, employment, transportation, equity, land use, and infrastructure components. The scoring system will be influenced by the evaluation criteria listed below and will have assigned weights to each criterion. Once scored, the corridor segments will be ranked accordingly. Please note that the detailed weighting of factors within each category is identified in an appendix.

Evaluation Criteria:

- 1. Demand Potential (35%):**
 - Current population and employment densities (including service sector jobs)
 - Existing transit ridership and potential for growth
 - Major trip generators along the corridor (including future intercity rail station or casino)
 - Transit-supportive land uses (qualitative)
 - Potential to spur economic development (qualitative)
- 2. Operational Feasibility (25%):**
 - Roadway width and right-of-way availability for BRT infrastructure
 - Traffic conditions and potential impact on general traffic
- 3. Social and Equity Impact (25%):**
 - Serving low-income and other disadvantaged residents
 - Serving low-income employment locations
 - Public support and community acceptance (qualitative)
 - Environmental justice factors (benefitting areas most impacted by emissions, air quality, noise)
 - Average travel times
- 4. Connectivity and Integration (15%):**
 - Integration with the existing RMTD network
 - Potential for future expansions and improvements
 - Availability of sidewalks and pedestrian facilities

Quantitative Factors	
Demand Potential	35%
Operational Feasibility	25%
Social and Equity Impact	25%
Connectivity and Integration	15%

Final Selection and Recommendation

Synthesis of Findings:

- Compile and analyze the results from the corridor screening
- Reassess and refine the scoring system if necessary

Appendix

Specific weighting of quantitative factors within each category:

Demand Potential	
Transit Ridership	25%
Employment Density	15%
Density of Service Sector Jobs	10%
Population Density	10%
Access to Trip Generators	10%
Transit-Supportive Land Uses (scored 0-6)	6%
Zero Vehicles	5%
% Households Under \$40k	4%
Poverty Density	4%
Minority + Hispanic Density	3%
% Unemployed	2%
Under 25 Density	2%
Over 64 Density	2%
Potential to Spur Economic Development (scored 0-2)	2%
	100%

Operational Feasibility	
Roadway Width and ROW Availability	50%
Traffic Conditions (AADT)	50%
	100%

Social and Equity Impact	
Serving low-income and disadvantaged residents	25%
Serving low-income employment locations	25%
Air Quality (NO ₂ , PM _{2.5} , and CO)	20%
Access to Healthcare Facilities (within ¼ mile of corridor)	15%
Average Transit Travel Time	10%
Public Support and Community Acceptance (scored 0-5)	5%
	100%

Connectivity and Integration	
Integration with Existing RMTD Network	50%
Potential for Future Expansions and Improvements	25%
Sidewalk and Pedestrian Network	25%
	100%

Review of BRT Service Typology

Feature (operational)	High Intensity	Medium Intensity	Low Intensity*
Peak weekday headways	< 10 min	10 min	15 min
Off-peak weekday headways	10 min	15 min	30 min
Weekend headways	15 min	15 min	30 min
Weekday service span	04:30 – 24:00	05:00 – 23:00	06:00 – 22:00
Weekend service span	05:00 – 24:00	06:00 – 23:00	08:00 – 22:00
Fare for single ride	Free	Standard fare	Standard fare

**Note that Low Intensity falls short of FTA's minimum*

Weekday Service Increases Needed to Achieve BRT Service Typologies

Route & Description	2023 Productivity (Passengers/Hr)	% Increase for Low BRT	% Increase for Medium BRT	% Increase for High BRT
2 – School Street	18.8	204	382	600
★ 11 – East State	15.7*	0	71	282
1 – West State	14.3	358	670	1,052
4 – North Main	23.7	358	670	1,052
7 – South Main	7.4	377	704	1,105
★ 12 – Charles	13.9	358	670	1,052
14 – 7 th Street	17.1	358	670	1,052
★ 15 – Kishwaukee	14.3	361	676	1,061
★ 16/17 – City Loop	10.1	342	640	1,005
20 – Alpine Crosstown	4.5	317	593	931

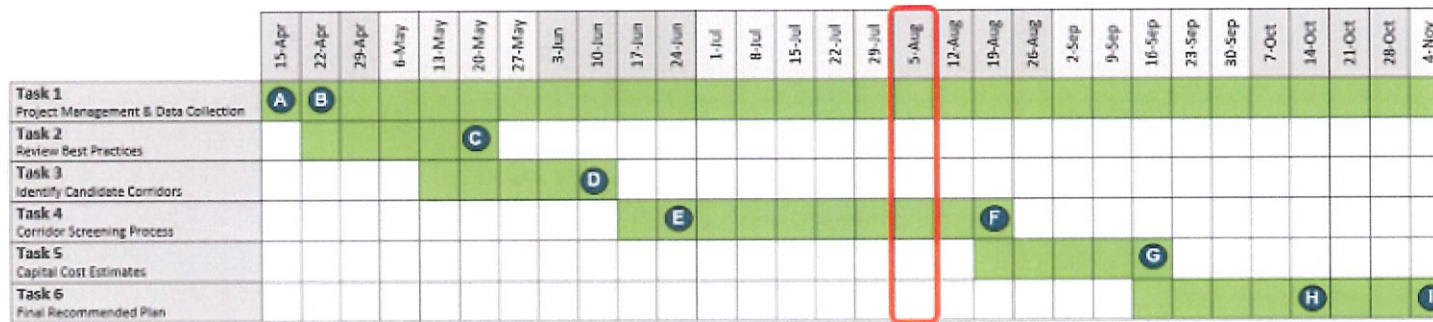
★ Top Scoring Routes

Percentages reflect weekday increases only

*Route 11 Productivity calculated from fare data while other routes come from Board Report

DRAFT FINDINGS, SUBJECT TO CHANGE

Review of Project Schedule



Milestones

- A Project kickoff meeting
- B Data request
- C Memo Reviewing Peer Agency BRT Projects
- D List of Candidate BRT Corridors
- E Corridor Screening Methodology
- F Draft Findings Workshop
- G Capital Cost Estimates
- H Draft Recommended Plan
- I Final Recommended Plan

Ranking of Routes Based on Total Scores

Route	Demand Potential	Operational Feasibility	Social & Equity Impact	Connectivity & Integration	TOTAL
12 Charles Street	6.4	6.2	4.6	6.4	5.9
16/17 City Loop South & North	5.6	6.2	5.5	6	5.8
11 East State	6.1	4.7	5.7	6.8	5.7
15 Kishwaukee	6	4.4	5	6.9	5.5
14 7th Street	6.1	4.6	4.3	6.6	5.3
2 School	6	4.3	4.4	6.4	5.3
20 Alpine Crosstown	4	8.1	4.4	3.9	5.1
4 North Main	5.2	5.6	4.1	5.8	5.1
7 South Main	4	3.6	3.8	5.3	4.1
1 West State	4.2	4.4	2.5	3.7	3.8