



**ROCKFORD MASS TRANSIT DISTRICT  
BOARD OF TRUSTEES BOARD MEETING #989  
Friday, March 22, 2024 at 3:30 p.m.**

\*The RMTD Board of Trustees Meeting  
will be Live Streamed on Zoom via the link below:

<https://zoom.us/j/94936474186?pwd=TDc0QzZqS2c3UDJPL0d5K0J6Y3lOUT09>

Meeting ID: 949 3647 4186  
Passcode: 796088

\*Live Streaming information can also be found on RMTD's website at [www.RMTD.org](http://www.RMTD.org)

**AGENDA**

CALL TO ORDER:

ROLL CALL:

APPROVAL OF MINUTES: Board of Trustees Meeting #988 (February 20, 2024)

AGENDA APPROVAL:

**A-COMMUNICATION**

No Report

**B-MATTERS BY THE PUBLIC**

No Matters by the Public

**C-REPORTS OF STANDING COMMITTEES**

No Report

**D-RECONSIDERATION OF OLD BUSINESS**

No Report

**E-CONSIDERATION OF NEW BUSINESS**

**E-1 EXECUTIVE DIRECTOR'S REPORT**

a) General Update – *Verbal*

E-2 FINANCE

- a) Payment of Bills:
  - AGHL Law/Services Rendered through January 31 & February 29, 2023
  - Williams & McCarthy/Services Rendered through January 24 & February 22, 2024
  - Approval of Accounts Payable Invoices
- b) Approval of the RMTD Fiscal Year 2025 Operations Budget
- c) Approval of Unaudited Financial Statements for January, 2024
- d) Pension Portfolio Review for period ending March 8, 2024 and Pension Investment Statement for month ending February 29, 2024 - *Presented by Jeffrey DiBenedetto*

E-3 OPERATIONS

- a) Fixed Route Ridership Statistics Report for February, 2024

E-4 MAINTENANCE (VEHICLE & FACILITIES)

- a) Report on Fixed Route Buses & Paratransit Vehicles for February, 2024
- b) Maintenance & Facilities Update Report – for March, 2024
- c) Approval of Bus Shelter Award
- d) Facilities Expansion Update – (*verbal*)

E-5 HUMAN RESOURCES

- a) RMTD Claims History for February, 2024

E-6 MARKETING

- a) Approval of Advertising Contract(s)
- b) Approval of Special Service Request(s) & Communications

E-7 GRANTS

- a) Approval of Federal Fiscal Year 2024 Certifications & Assurances
- b) Approval of Designation of Signature Authority
- c) Approval of Resolution No. R-24-02 - IDOT FY25 DOAP Agreement

E-8 SAFETY & TRAINING

- a) Safety & Training Update Report of February 2024

E-9 OTHER BUSINESS

- a) Approval of Resolution No. R-24-03- RMTD EEO Plan

E-10 NEXT MEETING SCHEDULED:

- a) Monday, April 22, 2024 at 3:30 PM (Annual Meeting)

**F-ORDER OF ADJOURNMENT**