



**ROCKFORD MASS TRANSIT DISTRICT
BOARD OF TRUSTEES BOARD MEETING #961
Monday, December 13, 2021 at 3:30 p.m.**

AGENDA

CALL TO ORDER:

ROLL CALL:

APPROVAL OF MINUTES: Board of Trustees Meeting #960 (October 25, 2021)

AGENDA APPROVAL:

A-COMMUNICATION

No Report

B-MATTERS BY THE PUBLIC

No Report

C-REPORTS OF STANDING COMMITTEES

No Report

D-RECONSIDERATION OF OLD BUSINESS

No Report

E-CONSIDERATION OF NEW BUSINESS

E-1 EXECUTIVE DIRECTOR

- a) Payment of Bills:
 - Williams & McCarthy – Services Rendered Through October 21, 2021
 - AGHL Law Firm – Services Rendered Through September 30, 2021
 - Approval of Accounts Payable Invoices
- b) Pension Portfolio Review as of December 7, 2021 & Pension Investment Statement for October, 2021
 - *Presented by Mr. Jeff DiBenedetto*
- c) Approval of Student and Veteran Free Ride Pilot Program
- d) Approval to make All Day Pass Program Permanent

E-2 FINANCE

- a) Approval of Fiscal Year End June 30, 2021 Audited Financial Statements/Report
- *Presented by Baker Tilly*
- b) Approval of Unaudited Financial Statements for September & October, 2021

E-3 OPERATIONS

- a) Fixed Route Ridership Statistics Report for October, 2021/Demand Response Ridership Statistics for October 2021

E-4 MAINTENANCE - VEHICLE & FACILITIES

- a) Report on Fixed Route Buses & Paratransit Vehicles for November, 2021

E-5 HUMAN RESOURCES

- a) RMTD Claims History for October, 2021

E-6 MARKETING

- a) Approval of Advertising Contract(s)
- b) Approval of Special Service Requests and/or Communications

E-7 GRANTS

No Report

E-8 SAFETY & RISK MANAGEMENT

- a) Risk Management Update Report – November, 2021

E-9 OTHER BUSINESS

- a) RMTD Comprehensive Mobility Analysis - *Verbal Update*
- c) RMTD Facility Evaluation and Master Plan - *Verbal Update*

E-10 NEXT MEETING SCHEDULED:

- a) Monday, January 24, 2022

F-ORDER OF ADJOURNMENT