



**ROCKFORD MASS TRANSIT DISTRICT
BOARD OF TRUSTEES BOARD MEETING #960
Monday, October 25, 2021 at 3:30 p.m.**

AGENDA

CALL TO ORDER:

ROLL CALL:

APPROVAL OF MINUTES: Board of Trustees Meeting #959 (September 27, 2021)

AGENDA APPROVAL:

A-COMMUNICATION

No Report

B-MATTERS BY THE PUBLIC

No Report

C-REPORTS OF STANDING COMMITTEES

No Report

D-RECONSIDERATION OF OLD BUSINESS

No Report

E-CONSIDERATION OF NEW BUSINESS

E-1 EXECUTIVE DIRECTOR

- a) Payment of Bills:
 - Williams & McCarthy – Services Rendered Through August & September 23, 2021
 - AGHL Law Firm – Services Rendered Through August & September 30, 2021
 - Approval of Accounts Payable Invoices
 - Schwab Actuarial Services – Approval of Payment of Invoice dated October 20, 2021 to be paid from the Pension Account Invoice amount \$9,775.00
- b) Pension Portfolio Review as of September 30 & October 19, 2021 & Pension Investment Statement for September, 2021 – *Presented by Mr. Jeff DiBenedetto*

E-2 FINANCE

- a) Approval of Unaudited Financial Statements for August, 2021
- b) Approval of Increased Monthly Pension Funding

E-3 OPERATIONS

- a) Fixed Route Ridership Statistics Report for September, 2021/Demand Response Ridership Statistics for August 2021

E-4 MAINTENANCE - VEHICLE & FACILITIES

- a) Report on Fixed Route Buses & Paratransit Vehicles for September, 2021

E-5 HUMAN RESOURCES

- a) RMTD Claims History for September, 2021

E-6 MARKETING

- a) Approval of Advertising Contract(s)
- b) Approval of Special Service Requests and/or Communications

E-7 GRANTS

- a) Approval of Resolution No. R-21-08 – FTA Bus and Bus Facilities Grant Application
- b) RMTD Sustainability Policy Update: Zero-Emission Fleet

E-8 SAFETY & RISK MANAGEMENT

- a) Risk Management Update Report – September, 2021
- b) Award RFP-21-02 – Security Services
- c) Approval of SOSPEs Workplace Safety Management Software Agreement

E-9 OTHER BUSINESS

- a) Award Battery Electric Bus Deployment Consultant
- b) Approval of Service Change Proposal (RMTD Comprehensive Mobility Analysis Update)
- c) RMTD Facility Evaluation and Master Plan - *Verbal Update*
- d) Semi-annual review of executive session meeting minutes pursuant to 5 ILCS 120/2(c)(21) and to discuss the purchase or lease of real property for use of the public body pursuant to 5 ILCS 120/2(c)(5) of the Illinois Open Meetings Act
- e) Matters Arising out of Executive Session

E-10 NEXT MEETING SCHEDULED:

- a) Monday, November 22, 2021

F-ORDER OF ADJOURNMENT