



ROCKFORD MASS TRANSIT DISTRICT

Board of Trustees SPECIAL BOARD MEETING #933 Minutes
September 10, 2019 - 3:30 p.m.

RMTD Conference Room
520 Mulberry Street
Rockford, IL 61101

ROLL CALL:

BOARD OF TRUSTEES:

Herbert L. Johnson – Board of Trustees, Chairman
Stephen K. Ernst – Board of Trustees, Vice Chairman
David Sidney – Board of Trustees, Secretary/Treasurer

STAFF:

Michael Stubbe – Executive Director
Denny Hendricks – Director of Operations
Paula Hughes – Grants Specialist
Lawrence Tennial – Maintenance Manager
Susan Campbell – Human Resources Manager
Erin Jenkins – Executive Assistant & Meeting Secretary

ALSO PRESENT:

CALL TO ORDER:

The Board Chairman called the meeting to order at 3:30 p.m.

APPROVAL OF AGENDA:

The Board Chairman asked for and received a motion to approve the agenda for September 10, 2019. The motion was seconded and passed.

E-CONSIDERATION OF NEW BUSINESS:

E-1 DIRECTOR – Michael Stubbe, Executive Director

(a) Award Seven (7) Medium Duty Vehicles


The Executive Director stated RMTD has the opportunity to purchase seven Medium Duty Paratransit Vehicles off of the State of Illinois Contract #2019-05. The base price of each vehicle is \$60,247. Adding options, the cost per vehicle increases to \$65,486. For the seven vehicles needed, the total cost will be \$458,402. Four Paratransit vehicles for a total of \$261,944 will use the 5339 grant with 100% being funded with Federal Transit Administration (FTA) funds. The \$196,458 for the three Paratransit vehicles will utilize FTA 5310 funds of \$189,000 along with an additional \$7,458 from RMTD's local capital account. Local capital is comprised of funds from

the disposition of vehicles and is regulated to be used toward the purchase of new vehicles. These new vehicles will be replacing seven Paratransit vehicles which have exceeded their useful life and need extensive repairs. RMTD is requesting that the RMTD Board of Trustees allow staff to award \$458,402 for the purchase of seven Paratransit Medium Duty Vehicles to Midwest Transit Equipment, Inc. The Board Chairman asked for and received a motion to authorize staff to award \$458,402 for the purchase of seven Paratransit Medium Duty Vehicles to Midwest Transit Equipment, Inc. With no further discussion, the motion was seconded and passed.

G-ORDER OF ADJOURNMENT

A motion was made and received to adjourn. The motion was seconded and passed. The Board Meeting adjourned at 3:34 p.m.

Respectfully submitted,



Erin Jenkins
Executive Assistant and Board Meeting Secretary
Rockford Mass Transit District