



ROCKFORD MASS TRANSIT DISTRICT
BOARD OF TRUSTEES ANNUAL BOARD MEETING #928
Monday, April 22, 2019 at 3:30 p.m.

Conference Room
520 Mulberry Street
Rockford, IL 61101

AGENDA

CALL TO ORDER:

ROLL CALL:

REPORTS OF RETIRING OFFICERS:

ELECTION OF NEW OFFICERS:

APPROVAL OF MINUTES: Board of Trustees Meeting #927 (March 25, 2019)

AGENDA APPROVAL:

A-COMMUNICATION

No Report

B-MATTERS BY THE PUBLIC

No Report

C-REPORTS OF STANDING COMMITTEES

No Report

D-RECONSIDERATION OF OLD BUSINESS

No Report

E-CONSIDERATION OF NEW BUSINESS

E-1 **EXECUTIVE DIRECTOR**

- a) Payment of Bills:
 - Hinshaw & Culbertson: Services Rendered Through February & March, 2019

- b) Pension Trust Statement of Accounts for: March 31, 2019
- c) Renewal of Appointments:
 - Michael Stubbe, Ethics Officer
 - Lisa Brown, EEO Officer
 - Erin Jenkins, FOIA/OMA Officer; and Assistant Secretary
 - Paula Hughes, DBE Officer
 - Ron Schoepfer, Assistant Treasurer
- d) Approval of Board of Trustees Meeting Schedule for April 2019 through March 2020
- e) Award Five 35' Transit Buses (IL-90-X782)
- f) RMTD Comprehensive Mobility Analysis Update
- g) RMTD Downtown Transfer Center Construction Project Update – *Verbal*

E-2 FINANCE

- a) Unaudited Financial Statements for February, 2019

E-3 OPERATIONS

- a) Fixed Route Report for March, 2019
- b) Demand Response Report for March, 2019

E-4 MAINTENANCE

- a) Report on Fixed Route Buses & Paratransit for March, 2019

E-5 HUMAN RESOURCES

- a) RMTD Claims History for March, 2019

E-6 MARKETING

- a) Advertising Contract(s)
- b) Special Service Request(s) & Communications Update
- c) EEO Summary Report thru March, 2019

E-7 GRANTS

No Report

E-8 RISK MANAGEMENT

- a) Risk Management Update Report – March, 2019

E-9 NEXT MEETING SCHEDULED:

- a) Monday, May 27, 2019 at 3:30 p.m.

E-10 EXECUTIVE SESSION

No Report

F-ORDER OF ADJOURNMENT: