



## **ROCKFORD MASS TRANSIT DISTRICT**

BOARD OF TRUSTEES BOARD MEETING #926

Thursday, February 21, 2019 at 3:30 p.m.

Conference Room  
520 Mulberry Street  
Rockford, IL 61101

### **AGENDA**

CALL TO ORDER:

ROLL CALL:

APPROVAL OF MINUTES: Board of Trustees Meeting #925 (January 28, 2019)

AGENDA APPROVAL:

### **A-COMMUNICATION**

No Report

### **B-MATTERS BY THE PUBLIC**

No Report

### **C-REPORTS OF STANDING COMMITTEES**

No Report

### **D-RECONSIDERATION OF OLD BUSINESS**

No Report

## **E-CONSIDERATION OF NEW BUSINESS**

- E-1 DIRECTOR – Michael Stubbe, Executive Director
- a) DiBenedetto & Associates, Ltd.
    - Portfolio Review Summary as of: December 31, 2018
    - Portfolio Review Summary as of: February 11, 2019
    - Pension Trust Statement of Accounts for: January 31, 2019
  - b) RMTD Comprehensive Mobility Analysis Update – *Verbal*
  - c) RMTD Downtown Transfer Center Construction Project Update – *Verbal*
- E-2 FINANCE – Ron Schoepfer, Director of Finance
- a) Unaudited Financial Statements for December 2018
  - b) Fiscal Year 2020 Draft Operations Budget
- E-3 OPERATIONS – Denny Hendricks, Operations Manager
- a) Fixed Route Report for January, 2019
  - b) Demand Response Report for January, 2019
- E-4 MAINTENANCE – Lawrence Tennial, Maintenance Manager
- a) Report on Fixed Route Buses & Paratransit for January, 2019
- E-5 HUMAN RESOURCES – Susan Campbell, Human Resources Manager
- a) RMTD Claims History for January, 2019
- E-6 MARKETING – Lisa Brown, Marketing & Public Relations Specialist
- a) Advertising Contract(s)
  - b) Special Service Request(s) & Communications Update
- E-7 GRANTS – Paula Hughes, Grants Specialist
- a) FY18 Fixed Asset Final Inventory Review
- E-8 RISK MANAGEMENT – Dan Engelkes, Risk Manager
- a) Risk Management Update Report – January, 2019
- E-9 NEXT MEETING SCHEDULED:
- a) Monday, March 25, 2019 at 3:30 p.m.
- E-10 EXECUTIVE SESSION
- a) Personnel

## **F-ORDER OF ADJOURNMENT:**