



ROCKFORD MASS TRANSIT DISTRICT

BOARD OF TRUSTEES BOARD MEETING #925

Monday, January 28, 2019 at 3:30 p.m.

Conference Room
520 Mulberry Street
Rockford, IL 61101

AGENDA

CALL TO ORDER:

ROLL CALL:

APPROVAL OF MINUTES: Board of Trustees Meeting #924 (December 10, 2018)

AGENDA APPROVAL:

A-COMMUNICATION

A-1 a) Letter from Mr. Maurice Gianesin

B-MATTERS BY THE PUBLIC

No Report

C-REPORTS OF STANDING COMMITTEES

No Report

D-RECONSIDERATION OF OLD BUSINESS

No Report

E-CONSIDERATION OF NEW BUSINESS

E-1 DIRECTOR – Michael Stubbe, Executive Director

- a) Payment of Bills:
 - Hinshaw & Culbertson: Services Rendered Through October 31, 2018
 - Williams & McCarthy: Services Rendered Through October 23 & November 19, 2018
 - Grant Thornton – *Payment of Invoice & Transfer of Funds into Pension Account*
- b) Pension Investment Statement for: November/December, 2018
- c) RMTD Comprehensive Mobility Analysis Update – *Verbal*
- d) RMTD Downtown Transfer Center Construction Project Update – *Verbal*
- e) Greyhound ESTC Agreement – *Verbal*
- f) Participating Addendum for DGS Cooperative Contract #E194-75548 Between Gillig LLC and RMTD

- E-2 FINANCE – Ron Schoepfer, Director of Finance
- a) Unaudited Financial Statements for October & November 2018
- E-3 OPERATIONS – Denny Hendricks, Operations Manager
- a) Fixed Route Report for November & December, 2018
 - b) Demand Response Report for November & December, 2018
- E-4 MAINTENANCE – Lawrence Tennial, Maintenance Manager
- a) Report on Fixed Route Buses & Paratransit for December, 2018
- E-5 HUMAN RESOURCES – Susan Campbell, Human Resources Manager
- a) RMTD Claims History for November & December, 2018
 - b) Resolution No. R-19-01 – Revision to RMTD Drug & Alcohol Program
- E-6 MARKETING – Lisa Brown, Marketing & Public Relations Specialist
- a) Advertising Contract(s)
 - b) Special Service Request(s) & Communications Update
- E-7 GRANTS – Paula Hughes, Grants Specialist
- No Report
- E-8 RISK MANAGEMENT – Dan Engelkes, Risk Manager
- a) Risk Management Update Report – December, 2018
- E-9 NEXT MEETING SCHEDULED:
- a) Monday, February 25, 2019 at 3:30 p.m.
- E-10 EXECUTIVE SESSION
- No Report

F-ORDER OF ADJOURNMENT: