



ROCKFORD MASS TRANSIT DISTRICT

BOARD OF TRUSTEES BOARD MEETING #924

Monday, December 10, 2018 at 3:30 p.m.

Conference Room
520 Mulberry Street
Rockford, IL 61101

AGENDA

CALL TO ORDER:

ROLL CALL:

APPROVAL OF MINUTES: Board of Trustees Meeting #922 & #923 (October 29 & November 16, 2018)

AGENDA APPROVAL:

A-COMMUNICATION

No Report

B-MATTERS BY THE PUBLIC

No Report

C-REPORTS OF STANDING COMMITTEES

No Report

D-RECONSIDERATION OF OLD BUSINESS

No Report

E-PAYMENT OF BILLS:

- E-1 a) Hinshaw & Culbertson ~ Services Rendered Through October 31, 2018
Williams & McCarthy ~ Services Rendered Through October 23 & November 19, 2018

F-CONSIDERATION OF NEW BUSINESS

F-1 DIRECTOR – Michael Stubbe, Executive Director

- a) DiBenedetto & Associates, Ltd.
 - Portfolio Management Summary as of: December 4, 2018
 - Monthly Investment Statement for: September & October, 2018
- b) RMTD Comprehensive Mobility Analysis Update - *Verbal*

F-2 FINANCE – Ron Schoepfer, Director of Finance

- a) Unaudited Financial Statements for September 30, 2018
- b) Fiscal Year End 6/30/18 Audited Financial Statements, *Presented by Baker Tilly*
 - ~ Letter from Baker Tilly & Audit Presentation
 - ~ Pension Audit as of Year Ended June 30, 2017

F-3 OPERATIONS – Denny Hendricks, Operations Manager

- a) Fixed Route Report for September & October, 2018
- b) Demand Response Report for September & October, 2018

F-4 MAINTENANCE – Lawrence Tennial, Maintenance Manager

- a) Report on Fixed Route Buses & Paratransit for November, 2018

F-5 HUMAN RESOURCES – Susan Campbell, Human Resources Manager

- a) RMTD Claims History for October, 2018

F-6 MARKETING – Lisa Brown, Marketing & Public Relations Specialist

- a) Advertising Contract(s)
- b) Special Service Request(s) & Communications Update - *Verbal*

F-7 GRANTS – Paula Hughes, Grants Specialist

No Report

F-8 RISK MANAGEMENT – Dan Engelkes, Risk Manager

- a) Risk Management Update Report – November, 2018

F-9 NEXT MEETING SCHEDULED:

- a) Monday, January 28, 2019 at 3:30 p.m.

F-10 EXECUTIVE SESSION

- a) Labor Relations

G-ORDER OF ADJOURNMENT: